

Minutes of the Meeting of Sedbergh Parish Council Policy & Resource Committee

Held in the Parish Room at 72a Main Street at 10.00 am on Tuesday 12th April 2016

Present:

Cllrs Atkins, Allan, Macpherson and the Clerk Miss Hassam

1. Apologies

Apologies were received from Cllr Lancaster and accepted by the meeting.

2. Declaration of Interests

There were no declarations of interest.

3. Minutes of the Last Meeting

The minutes of the meeting of 8th March 2016 were agreed as a true record.

4. Matters Arising from the Minutes

There were no matters arising from the minutes that were not on the Agenda.

5. Financial Summary and Bank Reconciliation

The Financial Summary was presented to the meeting and payments were agreed.

The Bank Reconciliation for March was checked and found to be correct.

6. Income and Expenditure 2015-2016

Income and expenditures were reviewed and it was noted that these figures were representative of the final end of year figures. There was a brief discussion in connection to the future planned resurfacing works at Joss Lane car park and it was agreed that this would need to be considered at a future meeting. It was also agreed that this would probably require the formation of a Working Task Group, including perhaps the co-option of Non Members.

7. Grant Applications (In considering the applications members had regard to the significant overspend of the grants budget for 2015-16)

- i) **Sedbergh in Bloom** – The annual grant application for £250 had been received and reviewed. It was agreed to recommend this application for approval.
- ii) **Sedbergh Area Walking & Cycling Group** – A grant application for the sum of £250 had been received in connection with the planned Cycling Festival in June 2016. It was agreed to recommend this application for approval.
- iii) **Sedbergh Music Festival** – A grant application for the sum of £1000 had been received in connection with the established biennial Music Festival. Having regard to other sums awarded for festivals and the funds available to SPC during any financial year, it was agreed to recommend a reduced amount of £250 towards the planned Festival in May/June.

8. Revised Financial Regulations and general Reviews

- i) Following an update to the Model Financial Regulations from NALC, it was resolved to adopt the new regulations for approval. Copy attached.
- ii) It was resolved to agree to the current procedure for continuing Standing Orders and Direct Debits, in that any new mandate be signed by two signatories and is included on the monthly financial summary.
- iii) Following an initial review of SPC's Asset Register, it was agreed to include the recent purchase of benches for the gardens at 72 Main Street and also to include the street/town signs acquired by the Council.
- iv) Also, In preparation for the Annual Meeting of the Parish Council, it was agreed that Members should consider any review/amendments to current Policies/Procedures, including the current policy guidelines for the payment of Grants.

9. NCIS update Bank Mandate – signatories and address

It was agreed to recommend that the current NCIS mandate be amended to the current address for SPC, 72 Main Street, Sedbergh and that the signatories be updated to the current Members of the Policy & Resource Committee.

10. Date for next meeting

Tuesday 10th May 2016 at 10.00 am in the Parish Council Office at 72a Main Street, Sedbergh.