

# Minutes of the Meeting of Sedbergh Parish Council Policy & Resource Committee

Held in the Parish Room at 72a Main Street at 10.00 am on Tuesday 12<sup>th</sup> January 2016

## **Present:**

Cllrs Atkins, Allan, Macpherson and the Clerk Miss Hassam

### **1. Apologies**

Apologies were received from Cllr Lancaster and accepted by the meeting.

### **2. Declaration of Interests**

None

### **3. Minutes of the Last Meeting**

The minutes of the meeting of 8<sup>th</sup> December 2015 were agreed as a true record.

### **4. Matters Arising from the Minutes**

There were no matters arising from the minutes that were not on the Agenda.

### **5. Financial Summary and Bank Reconciliation**

The Financial Summary was presented to the meeting and payments were agreed.

The Bank Reconciliation for December was checked and found to be correct.

### **6. Income and Expenditure 2015-2016**

Income and expenditures were reviewed and it was noted that the funds due from the YDNPA Sustainable Development Fund in relation to the Garden enhancement project was now to be £4500 initially, the remaining £500 pending for the design/installation of the Information Board.

- i) **Market, Service Level Agreement** –A meeting is still to be arranged with the CIC in relation to the SLA, also requiring clarification on Insurance including liability for volunteers and /or employees. It was recommended that a member of the Amenities Committee should also attend.

### **7. Budget – consider Budget and expenditure requirements**

A final Budget for 2016-2017 was presented to the meeting and it was recommended for approval at the full Council meeting on 14<sup>th</sup> January 2015. It was noted that a small explanation of reserves would be included.

- i) Precept - It had previously been agreed that, in order to undertake the level of expenditure planned, the Council will be recommended to increase by approximately 2.5.% above that for 2015/2016. Final figures have now been received from SLDC, including their Grant (£2142.26) which meant that a sum of £34,540.45 (Thirtyfourthousandfivehundredandfortypounds45pence) was recommended for approval as the Precept for 2016/17. Final submission is required prior to 31<sup>st</sup> January 2016.

### **8. Grant Applications**

There were no Grant applications.

### **9) Date for next meeting**

Tuesday 9<sup>th</sup> February 2016 at 10.00 am in the Parish Council Office at 72 Main Street, Sedbergh.