

# Minutes of the Meeting of Sedbergh Parish Council Policy & Resource Committee

Held in the Parish Room at 72a Main Street at 10.00 am on Tuesday 8<sup>th</sup> March 2016

## **Present:**

Cllrs Atkins, Allan, Macpherson, Lancaster and the Clerk Miss Hassam

### **1. Apologies**

There were no apologies.

### **2. Declaration of Interests**

Cllr Lancaster – Item 7 – Grant Applications

### **3. Minutes of the Last Meeting**

The minutes of the meeting of 9<sup>th</sup> February 2016 were agreed as a true record.

### **4. Matters Arising from the Minutes**

There were no matters arising from the minutes that were not on the Agenda.

### **5. Financial Summary and Bank Reconciliation**

The Financial Summary was presented to the meeting and payments were agreed. There was a brief discussion surrounding time lapsed prior to invoice submission, however, the invoices were all for amounts of under £500 and it was considered acceptable.

The Bank Reconciliation for February was checked and found to be correct.

### **6. Income and Expenditure 2015-2016**

Income and expenditures were reviewed and it was noted that both Amenities and the Playground Budget were underutilised this financial year. It was also noted that Grant payments had exceeded the Budget; however, it was not always possible to predict applications from one year to the next.

- i) **Market, Service Level Agreement** –Following recommendation for approval at the full PC meeting on Thursday 11<sup>th</sup> February 2016, the Clerk still awaits confirmation from Sedbergh CIC.

### **7. Grant Applications**

- i) **Chamber of Trade – Project Manager**-A Grant application has been received from Sedbergh & District Chamber of Trade for a contribution towards costs to fund a part time Project Manager for Sedbergh. The amount requested is £500. The Chamber has already secured £4500 and hope to receive an additional £5000 (match funding) from SLDC for the post. It was agreed that, as The Chamber wish to make a presentation to Members regarding this application at the Full Council meeting on Thursday 10<sup>th</sup> March, that any recommendation should be deferred until then. Cllr Lancaster took no part in these discussions.

### **8. Proposed Economic Study**

At a recent Townscape Meeting, SLDC proposed to commission an Economic Study for Sedbergh and invited stakeholders to show their support by way of a contribution to costs. A request has, therefore, now been received for the sum of £250, it is estimated that the total cost will be in the region of £4500. It was recommended and agreed that this should be approved and could be taken as part of the STP Budget.

### **9. Date for next meeting**

Tuesday 12<sup>th</sup> April at 10.00 am in the Parish Council Office at 72 Main Street, Sedbergh.