

Minutes of the Meeting of Sedbergh Parish Council Policy & Resource Committee

Held in the Parish Room at 72a Main Street at 11.00 am on Tuesday 8th December 2015

Present:

Cllrs Atkins, Allan, Macpherson, Lancaster and the Clerk Miss Hassam

1. Apologies

There were no apologies.

2. Declaration of Interests

None

3. Minutes of the Last Meeting

The minutes of the meeting of 10th November 2015 were agreed as a true record.

4. Matters Arising from the Minutes

Item 7 i) – Clarifications have been sought in connection with Section 137 Grants and will be reflected in the Budget for 2016-2017.

5. Financial Summary and Bank Reconciliation

The Financial Summary was presented to the meeting and payments were agreed. It was noted that the payment to the Clerk was for office expenditure.

The Bank Reconciliation for November was checked and found to be correct.

6. Income and Expenditure 2015-2016

Income and expenditures were reviewed and it was noted that the annual Tennis Court grass cutting would be included under Amenities and would no longer require a separate budget.

- i) **Market, Service Level Agreement** – A meeting is still to be arranged with the CIC in relation to the SLA, also requiring clarification on Insurance including liability for volunteers and /or employees.

7. Budget – consider draft budget and expenditure requirements

An amended draft Budget for 2016-2017 was presented to the meeting and discussions took place. It was noted that a Training Budget had now been introduced and that an amount had been allocated to Section 137 Grants.

- i) **Precept** - It was agreed that, in order to undertake the level of expenditure planned, the Council will be recommended to increase by approximately 2.5.% above that for 2015/2016 and this was recommended for approval. However, this is subject to final figures and guidelines to be received from SLDC by the end of December 2015 before final submission prior to 31st January 2016.

8. Grant Applications

- i) **The Western Dales Bus** – a grant application for £500 was received. Cllr Macpherson proposed to support the request and it was agreed by members to recommend the application for approval. It was noted that The Western Dales Bus should continue to give reassurance that reasonable steps are taken not to compete with the commercial sector.

9) Audit Procurement

Following notification from NALC in relation to the abolishment of the Audit Committee, it was recommended for approval that Sedbergh Parish Council does not opt out of the Sector Led Body Procurement process formed by NALC and partners. It was understood that this would remain in force for five years commencing in the 2017/18 financial year.

10) Date for next meeting

Tuesday 12 January 2016 at 10.00 am in the Parish Council Office at 72 Main Street, Sedbergh.