

Minutes of the Meeting of Sedbergh Parish Council Policy & Resource Committee

Held in the Parish Room at 72a Main Street at 11.00 am on 10th March 2015

Present:

Cllrs Allan, Atkins, Lancaster and the Clerk Miss Hassam

1. Apologies

Apologies were received from Cllr Hodge

2. Declaration of Interests

Cllr Atkins declared an interest in Item 7i – Western Dales Bus Grant application

3. Minutes of the Last Meeting

The minutes of the meeting of 10th February 2015 were agreed as a true record.

4. Matters Arising from the Minutes

Item 6 – Income and Expenditure – The Queens Gardens tenders were received and passed to the Committee for consideration. Cllr Lancaster took no part in these discussions. The contract will use the remaining budget of the Queens Gardens for this financial year, but will not be spent until 2015/16.

5. Financial Summary and Bank Reconciliation

The Financial Summary was presented to the meeting and payments were agreed. It was again noted that there is one long term outstanding cheque, this relates to the ongoing Land Registry fee for the People's Hall and correspondence has been forwarded to the Solicitor for an update.

The Bank Reconciliation for February was checked and found to be true correct.

6. Income and Expenditure 2014-2015

Income and expenditures were reviewed. It was noted that the Rain Water Harvesting Funds have not yet been spent and liaison with the Amenities Committee is required for an update.

7. Grant Application

i) Western Dales Bus – An application was received for the sum of £500 and was recommended for approval.

ii) li) Sedbergh & District CIC – due to a breakdown in email, the formal application was not received.

8. Financial Regulations Review

Points 11 to end were completed and a final draft will be circulated to members of the committee prior to the next meeting before presenting to full council.

i) Direct Debit Authority – it was agreed that upon receipt of annual direct debit notifications, these should be signed by two signatories for our records.

ii) Car Park Income procedures – following communications with the current contractor, it has been agreed that the current systems are working satisfactorily.

9. Date for next meeting

Tuesday 7th April 2015 at 11.00 am in the Parish Council Office at 72 Main Street, Sedbergh