

Minutes of the Meeting of Sedbergh Parish Council Policy & Resource Committee

Held in the Parish Room at 72a Main Street at 10.00 am on Tuesday 7th June 2016

Present:

Cllrs Atkins, Allan, Macpherson, Lancaster and the Clerk Miss Hassam

1. Elect a Chair

Cllr Atkins was proposed by Cllr Lancaster and seconded by Cllr Mary Macpherson and duly elected.

2. Apologies

There were no apologies received.

3. Declaration of Interests

There were no declarations of interest.

4. Minutes of the Last Meeting

The minutes of the meeting of 10th May 2016 were agreed as a true record.

5. Matters Arising from the Minutes

Item 10- Council Insurance, the meeting agreed that the Clerk should sign the Insurance Declaration required by Came and Company.

6. Financial Summary and Bank Reconciliation

The Financial Summary was presented to the meeting and payments were agreed. It was noted that the monies had been received from SLDC in connection with the re-painting of the gates at Queen's Garden (Environmental Partnership grant). It was also noted that the committee should continue to review procurement on an ongoing basis.

The Bank Reconciliation for May was checked and found to be correct.

- i) Queen's Garden Tender – six tenders were opened and considered by the meeting for the repair to the wall at 4 Queen's Drive. These would be reported at the Council meeting on 9th June 2016 as a Part II item.

7. Income and Expenditure 2016-2017

Income and expenditures were reviewed for May.

- i) Annual Audit – Financial Accounting Statement 2015-2016 - The Financial Accounting Statement for 2015-2016 was received by the meeting following preparation by the Clerk and completion of the annual Internal Audit which raised no issues. It was agreed that the Statement be recommended for approval at the full PC Meeting on 9th June 2016.

8. Grant Applications

There were no Grant Applications received this month.

9. Annual Return to SLDC – Joss Lane car park

The Clerk had prepared the Annual Return required under the Terms of the Lease for Joss Lane Car Park. The information contained was considered and approved by the meeting. The Clerk will submit the report to SLDC.

10. Parking Permits

The annual cost of parking permits for day and 24 hour parking were considered. In view of the current daily parking tariff remaining unchanged, it was agreed to recommend that residents' day permit prices be increased to £40 and residents' 24 hour permit prices be increased to £60.

11. Arrangements for toilet donation money box

It was agreed to defer this item until considered by the Amenities Committee at its next meeting.

12. Consider Policy reviews highlighted at Annual Meeting of SPC

A draft Public Participation policy and a Publication Scheme were considered and each would be circulated for consideration at the full council meeting on 14th July 2016.

13. Date of next meeting

Tuesday 12th July 2016 at 10.00 am in the Parish Council Office at 72 Main Street, Sedbergh.