

Minutes of the Meeting of Sedbergh Parish Council Policy & Resource Committee

Held in the Parish Room at 72a Main Street at 5pm on Monday 6th February 2017

Present:

Cllrs Atkins, Allan, Capstick, Lancaster and the Clerk Miss Hassam

1. Apologies

There were no apologies.

2. Declaration of Interests

There were no declarations of interest.

3. Minutes of the Last Meeting

The minutes of the meeting of 9th January 2017 were agreed as a true record.

4. Matters Arising from the Minutes

Item 5 – Community Resilience Plan – the radios have been received following payment of the pro-forma invoice.

Item 8 – Bank Mandate – The clerk has been in contact with the NatWest to pursue an update on the amended mandate.

5. Financial Summary and Bank Reconciliation

The Financial Summary was presented to the meeting and payments were agreed. It was noted that the payment for the internal audit completed in 2016 was included as well as note of the VAT direct debit to be claimed following the completion of the return by Cllr Lancaster and the Clerk. The Clerk noted the quarterly payment to United Utilities for Main Street toilets and has requested an update from the Amenities Committee in connection with the rain water harvesting progress.

The Bank Reconciliation for January was checked and found to be correct.

6. Income and Expenditure 2016-2017

Income and expenditures were reviewed and it was noted that the finance necessary to remove the Horse Chestnut Tree may have to be sought from the General budget as a one off expenditure.

- i) Queen's Garden Tender – The tenders for removing the Horse Chestnut Tree were opened by the committee. Following consideration of the quotes received, Members of the committee strongly recommend the engagement of one contractor to complete the works, final approval will be sought at Full Council on 9th February 2017.

7. Grant Applications

There were no Grant applications received.

8. Joss Lane Car Park

Cllr Atkins had drafted the attached document in relation to the proposed re-design and refurbishment of the car park for initial consideration. The Amenities Committee will also be asked to consider the document.

9. Date of next meeting

Monday 6th March 2017 at 5pm the Parish Council Office at 72 Main Street, Sedbergh.