

Minutes of the Meeting of Sedbergh Parish Council Policy & Resource Committee

Held in the Parish Room at 72a Main Street at 5.00 pm on Monday 5th December 2016

Present:

Cllrs Atkins, Allan, Lancaster and Capstick

1. Apologies

The Clerk, Miss Hassam (It was agreed that the minutes would be taken by the Chair).

2. Declaration of Interests

There were no declarations of interest.

3. Minutes of the Last Meeting

The minutes of the meeting of 7th November 2016 were agreed as a true record.

4. Matters Arising from the Minutes

Birks Bridge – it was reported that the Council's contribution towards the cost of this project had been noted at the official opening ceremony on 30 November..

Free parking – it was noted that the request from traders relating to free parking on Sundays during December was to be considered again at the full Council meeting on 8 December.

Repairs to street lighting – it was noted that satisfactory clarification on this had now been received.

Parish Council computer – it was noted that a replacement was likely to be necessary and members agreed that the Council should budget for a good quality laptop which would fully meet the Clerk's requirements.

5. Financial Summary and Bank Reconciliation

The Financial Summary was presented to the meeting and payments were agreed. The significant payment in respect of the Queen's Garden survey plan was noted.

The Bank Reconciliation for November was checked and found to be correct.

6. Income and Expenditure 2016-2017

Income and expenditure to date were reviewed with no particular observations at this point. It was noted that considerable funds remained available in the Grants and Amenities Committee budgets. STP grant income was noted to be below budget but that applications for grant funding were likely to be made in the near future.

Budget 2017/2018 – This was discussed at some length. The appreciable increase in overall programmed expenditure compared to previous years was noted (attributable in part due to the planned works at the People's Hall within the STP budget). The building up of reserves to cover future expenditure on Joss Lane car park, Queen's Garden and the Guldrey tennis courts was considered noteworthy.

It was agreed that the 2017/2018 budget **be recommended for approval** to the full Council.

7. Grant Applications

There were no grant applications.

8. Bank Mandate

The necessary paperwork was completed to progress the inclusion of Cllr Capstick as a signatory.

9. Date of next meeting

Monday 9 January 2017 at 5.00 pm in the Parish Council Office at 72 Main Street, Sedbergh.