

THE PARISH COUNCIL OF SEDBERGH

Minutes of the Meeting of the Parish Council of Sedbergh held at the Committee Room, People's Hall, Sedbergh at 7.30pm on Thursday 11th May 2017

Present: Councillors Atkins (Chair), Longlands, Allan, Arnold, Brooks, Dawson, Capstick, McPherson, Sedgwick and Bromley.

1. Apologies

Apologies were received from Cllr Lancaster and accepted by the meeting.

2. Requests for Dispensations

There were no requests for dispensations

3. Declarations of Interest

Item 12 – Sedbergh Townscape Project – Cllr Longlands

4. Public Participation

There were no members of the public present

5. Minutes of the Meeting of the Parish Council 13th April 2017

The minutes were received. These had been agreed as a true record and signed by the Cllr Atkins (Chair) at the Annual Meeting of the Parish Council.

6. Matters arising from the Minutes of 13th April 2017

Item 6 – (Item 7) Flood Investigation Report – The excavation has now taken place and the precise location identified for the potential catchpit/inspection chamber. Communication continues with CCC regarding clarification of responsibility for supervising and funding the proposed works.

Item 6 – (Item 17d) Economic Study - It was noted that there had been a delay and the report was still awaited.

Item 12 – Sedbergh Townscape Project – Cllrs Atkins and Arnold were able to update Members in connection with the replacement parking ticket machines and it was agreed to proceed with an order through the ESPO framework, for two ticket machines (one at each car park). The Clerk should also request that statistics are available for monthly download for at least the first 12 months. It was also noted that Parking Tariffs generally should be an item on the agenda for June.

Item 14 – Community Resilience Plan – The plan had recently been circulated to members of the Parish Council's Community Resilience group for final comment/feedback prior to submission to the relevant authorities, including the emergency services.

Item 17 (a) – Parish Forum Meeting, YDNPA – Cllr McPherson gave a short summary of the recent Parish Forum Meeting for the inaugural 'Western' area group. There had been around thirty participants and it was noted that the Forum was an opportunity for Parishes to speak directly with Officers from YDNPA in an informal manner. Members were reminded that there is an area on YDNPA website specifically for Parish Councils and one particular project that is being worked on at present (in collaboration with The Forestry Commission) is the 'Ashtag' project, to help combat Ash dieback fungi. Cllr McPherson hoped that the next meeting of the Western Parish Forum would be held in Sedbergh later in the year.

7. Report from District/County Council

Apologies were received from Cllrs Cotton and Mackie.

8. Planning

The attached Planning Report was considered and adopted by Members. It was noted that outline planning permission had been granted for demolition of existing buildings, erection of 5 no. local occupancy dwelling houses and a two storey commercial building containing 6 no. units for B1 and A2 use at Kings Yard/Bainbridge Road, Sedbergh (approved with 24 conditions).

9. Finance

- a) The meeting received and adopted the minutes of the Policy & Resources Committee held on the 8th May 2017.
- b) Request for payments – payments were noted on the Financial Summary. The annual payment for the Sedbergh.org.uk website was noted. It was further noted that interest rates for reserves should be considered at a future meeting
- c) To approve the Annual Accounting Statement – it was noted that Members had approved The Statement at the Annual Meeting of the Parish Council.

10. Grants

An application had been received from the Western Dales Bus for the sum of £500 and was agreed by Members following the recommendation from the Policy & Resource Committee.

11. Amenities Committee

A verbal report was given from the meeting held on 3rd May 2017. The principal items being: Playing Field, it was noted that Cllr Anold hopes to repair the table in the shelter. Main Street Toilets, it was noted that a fault had been identified on the Grey Water pumping system and adaptations were now being made. Further noted was the hope to complete an updated inventory of SPC benches and consider any ongoing maintenance requirements. (Cllr Atkins noted that the SPC bus shelter at Station Road may require some routine maintenance).

12. Sedbergh Townscape Project

An updating report was received by the Council and accepted. It was noted that SPC had been unsuccessful in the bid for a LIP Grant application in respect of the People's Hall boundary/car park development proposals. Following detailed discussion, including consideration to the overall expense, it was proposed to proceed with the scheme in its entirety minus the car park resurfacing and bike stands and this was agreed by a vote of Members. (Cllr Longlands took no part in discussion). Joss Lane car park, it was noted that the Clerk is still waiting for contact from SLDC in connection with their future plans for the recycling facilities. Also noted, the LIP Grant application, in respect of Maryfell play park, had been successful and the sum of £20,000 had been awarded. A consultation will follow in due course in collaboration with SLDC and Members noted that further fund raising would be required. Finally, the parking area in front of St Andrew's Church was discussed and it was agreed to arrange a meeting with St Andrew's, CCC Highways and YDNPA to discuss the deteriorating condition and poor appearance of this area and a possible scheme of enhancement.

13. Queen's Garden

The attached report was received by Members. It was noted that a second meeting of the Friend's of Queens Garden group had taken place and a request for an 'in principle' decision to proceed with a proposal to co-opt Members onto the Council's Queen's Garden Committee was considered and agreed by Members. A further meeting is scheduled for Wednesday 5th July 2017. It was also noted that Hilary Taylor Associates had now completed the minor amendments to the final report and it would now be available for full circulation. Finally, an item of correspondence from M Hinson in connection with the maintenance works at the gardens was noted and Cllr McPherson advised he would contact Mr Hinson directly to discuss further.

14 Maryfell Parking

It was noted that the recent attempt to convene a meeting, in respect of parking and traffic flow at Maryfell, had been unsuccessful and a further attempt was being made for later in May. It was additionally noted that SLDC had advised that the grassed area (behind the bus shelter) was, in fact, the responsibility of SLH and a plan had now been provided showing areas of responsibility. Cllr Brooks wished to raise her concern over poor state of repair of the bus shelter in this area also and it was agreed that the Clerk should advise SLH.

15. Correspondence

The attached Clerk's Report was considered by the meeting and the following noted:

- a. Bainbridge Road, a resident had spoken to Cllr Allan in regard to her concerns over limited parking on Bainbridge Road, asking who to contact for advice. Members agreed that she be advised to contact CCC Highways in connection with difficulties associated with resident parking.
- b. Report of RTC at the narrows on Main Street – following a request from a resident, Mr D Harrison, to discuss concerns about the narrows on Main Street, it was noted that Cllr Atkins and the Clerk had met him on site adjacent to his property. Mr D Harrison wished to advise that there had been an RTC recently and he wanted to request a 'camera survey' of the area. Members agreed to pass on his request, without comment, to CCC Highways.
- c. Concern over Row Lane and the disabled parking bay on Back Lane – it was noted that a letter had been received from Mr C Cowperthwaite in connection with a recent incident on Row Lane (where a vehicle had become wedged) and the faded appearance of the disabled parking bay close to Lupton House. The Clerk was able to confirm that both these matters had been passed to CCC Highways, including the suggestion for an 'unsuitable for vehicles' sign to be placed at the entrance to Row Lane (off the Garsdale Road entrance).

18. Date and Time of next meeting - Thursday 8th June 2017 at 7.30pm – Sedbergh Parish Council, monthly meeting at the URC, Joss Lane, Sedbergh (please note the change of venue for the June meeting).