

THE PARISH COUNCIL OF SEDBERGH

Minutes of the Meeting of the Parish Council of Sedbergh held in the URC Rooms, Joss Lane, Sedbergh at 7.30pm on Thursday 8th June 2017

Present: Councillors Atkins (Chair), Longlands, Arnold, Dawson, Capstick and Bromley.

Part I

1. Apologies

Apologies were received from Cllrs Lancaster, Allan, Brooks, McPherson and Sedgwick and accepted by the meeting.

2. Requests for Dispensations

There were no requests for dispensations

3. Declarations of Interest

There were no declarations of interest.

4. Public Participation

There were no members of the public present

5. Minutes of the Meetings of the Parish Council 11th May 2017

The minutes of the Annual Meeting of the Parish Council 2017 and the May monthly meeting were agreed as a true record and signed by the Chairman, Cllr Atkins.

6. Matters arising from the Minutes of 11th April 2017

Item 6 – (Item 17d) Economic Study – the draft Economic Study had now been received and was due to be circulated in July, following some minor amendments.

Item 6 – (Item 14) Community Resilience Plan – The plan has now been submitted to the relevant authorities and a condensed copy will be available on the SPC website in due course. There will also be an article published in the Lookaround now and again in September/October.

Item 14 – Maryfell – the Clerk will again ask SLH to update in regard to concern over the condition of the Bus Shelter at Maryfell.

7. Report from District/County Council

Apologies were received from Cllrs Cotton and Mackie.

8. Planning

The attached Planning Report was considered and adopted by Members. In particular the comments of the Committee were noted in regard to application S/03/55EE Baliol School, Sedbergh. This application seeks permission to erect two dwelling houses at Baliol. The Council supports the application subject to a Section 106 Agreement which would ensure the development only proceeds in connection with that approved under S/03/55D relating to the erection of two business units.

9. Finance

a) The meeting received and adopted the minutes of the Policy & Resources Committee held on the 5th June 2017. It was noted that SLDC were in discussion with SPC over future plans for the recycling facility at Joss Lane car park and had rearranged the containers on a trial basis. The resurface/redesign of the car park would require further consideration of the location of the recycling facility in the future. Members also discussed the proposed Gardener/Handyperson role and agreed the attached job description (the person would be appointed on a self employed basis).

b) Request for payments – payments were noted on the Financial Summary and agreed by Members. Review SPC Annual pay rates – Contractors/Clerk details were discussed under Part II.

10. Grants

There were no Grant applications this month.

11. Amenities Committee

A verbal report was given from the meeting held on 7th June 2017. As the Committee meeting was not quorate the formal agenda was not discussed. However, preliminary discussions did take place in connection with the recent Pitch Improvement Report received from the FA for the playing field at Havera, as Martin South (Sedbergh School) and Dan Mason (Sedbergh Wanderers FC) were both present. A report will follow for the meeting in July. The minutes from the meeting held in May are now complete (attached).

12. Sedbergh Townscape Project

The attached updating report was received by the Council and accepted. The following items were noted and discussed further.

Joss Lane car park - it was agreed that to progress matters in connection with the planned resurface/redesign of the car park that three Architect's practices ((from the present 'expression of interest' list) should be approached to discuss the project in order that the Council might consider more fully the most appropriate firm to appoint to prepare drawings for consultation purposes.

Parking area by St Andrew's Church - as previously noted, there is no lead authority prepared to take responsibility for this area, though St Andrew's Church has intimated that they may have some funds available to contribute as the wall to the church grounds requires attention. Members discussed the pros and cons of a simple tarmac resurface in comparison to an enhancement scheme and agreed that this would depend largely on funding available for the proposed project. Members, therefore, agreed to approach YDNPA in the first instance to ascertain if any funding might be available for such a project.

13. Queen's Garden

The attached updating report was received by Members. The Friends of Queen's Garden meeting, scheduled for 5th July 2017 in the Committee room at The People's Hall, was noted.

14 Guldrey Drainage Culvert

The attached report was discussed by Members in relation to the proposed inspection chamber/sediment trap at Guldrey. Following correspondence with CCC, Members agreed to progress the works and proceed with the lower of the two tenders secured by CCC (Funds had already been made available from Cllr Nick Cotton's member's allowance in support of the project, requiring a balance of approximately £1000 to fund the works). Members noted that although SPC would award the contract, CCC would sign off the works when completed and then advise SPC accordingly.

15. Maryfell Parking/Traffic Flow

Following the unsuccessful attempt to hold a meeting with all relevant parties to discuss the ongoing issues of parking and traffic flow it was agreed, in the first instance, to write to YDNPA and seek their opinion on the possibility of establishing some parking on the green area behind the bus shelter. Members wished to reiterate concerns over the safety element of the traffic movements at Maryfell in relation to the Primary School.

16. Parking Tariffs – Joss Lane/Loftus Hill car parks

Members discussed the parking tariffs proposed by the P&R Committee and the following fees were agreed. However, it was noted that these fees would need to be confirmed with SLDC through the making of a formal parking order. It was further noted that the increase in tariff would be necessary, in part, to cover additional costs associated with contactless card payment.

1 hour - £1.00
2 hour - £2.00
3 hour - £3.00

4 hour - £4.00
All day - £5.00
One week (7days) - £10.00

15. Correspondence

The attached Clerk's Report was considered by the meeting and the following noted:

- a. Resident request to park/store a campervan –members noted that a recent request had been made in relation to parking a van at Joss Lane; however, the resident had been reminded of the Parking permit regulations in regard to campervans/motor homes. Further noted was the request to remove a campervan apparently being stored at Loftus Hill car park.
- b. Queen's Garden – members received communication from the Red Squirrel Group and agreed a request to remove grey squirrels from the Garden.
- c. B4RN – members discussed the requests (attached) in relation to the ducting required for B4RN. Members noted that one location was at New Bridge, Settlebeck, Sedbergh and it was agreed that Members had no objection to this as tenants of the land; however, a direct approach would need to be made to SLDC. The second location, at the playing fields, would require more detailed plans to be provided, but, was agreed in principle. Members noted that the proposed route would seem to cross with many other cables/ducting already in the area and, therefore, a more detailed plan/sketch would be required (to incorporate proposed depth/exact location etc).
- d. Coin Counter – Members discussed the request for SPC to purchase an newer coin counter to include the new £1's, however, members agreed that this was not necessary as was very rarely used by SPC for its duties.
- e. Fisherman's Bridge – Members noted communication from YDNPA in regard to potential donors for the replacement bridge scheduled at Howgill/Firbank. Suggestions included The Anglers Association, Lune Rivers Trust, The Dalesway and HF Holidays, noting its attraction particularly to Ramblers/Walkers.
- f. Young Ranger YDNPA – Communication had been received from the authorities Young Ranger in regard to litter and dog fouling at Settlebeck.
- g. SLDC Annual Statement of income from car parks – it was noted that the Clerk had submitted the annual statement to SLDC in relation to income/expenditure for Joss Lane car park.
- h. The Integrated Care Communities and Community Development are holding a meeting in Sedbergh on Wednesday 15th June 2017 for any interested residents.

Part II

Item 9 – Finance – Review SPC Annual pay rates – Contractors/Clerk. It was resolved that the public should be excluded from the meeting by reason of the confidential nature of the financial information to be discussed.

Following detailed consideration, recommendations of the Policy & Resource Committee were agreed.

Toilets (cleaning etc.) – hourly rate to remain unchanged at £10.00 ph

Ticket Machines (cash collection etc.) – hourly rate to increase to £9.30 ph

Gardener/Handyperson – hourly rate to be £12.00 ph (on the basis that the person appointed must provide his/her own equipment)

Clerk – to increase to NJC – Spinal Column Point 26 - £12.16 ph

(The Clerk left the room while the Clerk's salary was discussed)

18. Date and Time of next meeting - Thursday 13th July 2017 at 7.30pm – Sedbergh Parish Council, monthly meeting at the People's Hall, Howgill Lane, Sedbergh.