

Minutes of the Meeting of Sedbergh Parish Council Policy & Resources Committee

Held in the Parish Room at 72a Main Street at 5pm on Monday 11th September 2017

Present:

Cllrs Atkins, Lancaster, Capstick and the Clerk Miss Hassam

Part I

1. Elect a Chairperson

Councillor Atkins was proposed by Cllr Lancaster and seconded by Cllr Capstick and was duly elected.

2. Apologies

Apologies were received from Cllr Allan and accepted by the meeting.

3. Declaration of Interests

Cllr Atkins – Item 9 – Grant Applications (Community Orchard Group)

4. Minutes of the Last Meeting

The minutes of the meeting held on Monday 7th August 2017 were agreed as a true record.

5. Matters Arising from the Minutes

Item 4 – Guldrey Inspection chamber – A grant application for the sum of £1000 has been submitted to CCF as part of the Flood Recovery Fund. Further updates regarding the new location are still awaited from CCC.

6. Audit for Year Ended 31st March 2017

The Annual Return was received by Members. The certificate from BDO was recommended for approval at Full Council on 14th September 2017. Members noted the 'issues arising' report attached in regard to the Asset Register legislation and noted that individual items will remain at their current value on future reports, unless formally disposed of during the financial year.

7. Financial Summary and Bank Reconciliation

The Financial Summary was presented to the meeting and payments were agreed. Payments to CALC were noted, in particular the recent course completed by Cllr Lancaster in respect of Common Land. (Cllr Lancaster wished to express his thanks to CALC for the valuable information gained). Further noted was the payment for MK Conversions in regard to the improvement works at the People's Hall (see STP Budget at Item 8)

The Bank Reconciliation for August was checked and found to be correct.

8. Income and Expenditure 2017-2018

Income and expenditures were noted. STP budget – Members discussed the STP Budget (which would be exceeded following payment for the additional expenditure for the improvement works at the People's Hall) and recommended that the sum of £5000 be transferred from Free Reserve to the STP Budget. It was further noted that should there be a further shortfall in the STP Budget; funds would need to be transferred from the STP Reserves directly.

9. Grant Applications

- i) Killington & District SET – An application for the sum of £3900 had been received to assist fund a new Fish Pass at Broad Raine, Killington. Members discussed the application, including its location on the border of the Sedbergh Parish and agreed to recommend the sum of £1500 towards the project.
- ii) Community Orchard Group – An application for the sum of £330 had been received to assist in the completion of four new raised beds, to include fruit bushes/herbs/plants. Members discussed the application and agreed to recommend the sum of £200 towards the project. Cllr Atkins left the room for the duration of this item.

10. Date of next meeting

Monday 9th October 2017 at 5pm - Parish Council Office at 72 Main Street, Sedbergh.

Part II

It was proposed and agreed that the public should be excluded from the meeting by reason of the confidential nature of the financial information to be discussed.

11. To discuss estimates received for undertaking works at St Andrew's Church Parking Area

Members discussed the three formal tenders received in relation to the proposed works and agreed a recommendation to be made at Full Council on Thursday 14th September 2017.