

# Minutes of the Meeting of Sedbergh Parish Council Policy & Resources Committee

Held in the Parish Room at 72a Main Street at 5pm on Monday 6<sup>th</sup> November 2017

## **Present:**

Cllrs Atkins, Allan, Capstick, Lancaster and the Clerk Miss Hassam

### **1. Apologies**

There were no apologies.

### **2. Declaration of Interests**

There were no declarations of interest made.

### **3. Minutes of the Last Meeting**

The minutes of the meeting held on Monday 9<sup>th</sup> October 2017 were agreed as a true record.

### **4. Matters Arising from the Minutes**

Item 5 – Guldrey Inspection chamber – The decision from the CCF regarding the grant application for the sum of £1000 is still awaited. The Clerk also still awaits a progress update from CCC. It is understood that Cllr Nick Cotton is also requesting updates from CCC.  
Item 5 – Sedbergh & District CIC - The Clerk noted that the NatWest had charged a £10 cancellation fee for the mislaid cheque, in error, and this will be refunded in November.

### **5. Financial Summary and Bank Reconciliation**

The Financial Summary was presented to the meeting and payments were agreed. The second tranche of the Precept was noted as received. Also noted for income was the reduced figure for Market receipts this month, the Clerk was able to advise that one week had rolled over to the next statement, but also one week had not been charged due to adverse weather conditions. Payments to Raven Graphics for the Dog Fouling signs and payment to GC Stainton for the levelling works at the People's Hall car park were noted. It was additionally noted that the invoice for the plants, recently planted at the People's Hall in respect of the improvement works, was still awaited. Finally it was highlighted that the lease of Loftus Hill car park (from Sedbergh School) was due for renewal in August 2018 and this was requested to be an Agenda item in December for further discussion.

The Bank Reconciliation for October was checked and found to be correct.

### **6. Income and Expenditure 2017-2018**

Income and expenditures were noted and all appeared in order for this point in the financial year following the recent redress of the STP budget.

- i) Budget 2018-2019 – Members discussed the attached Budget and also noted the subsequent request from the Amenities Committee for an additional £2500 per annum for the playing field proposed maintenance programme. Points to note included the increased Queen's Garden budget and reserve for anticipated future expenditure in relation to wall repairs and the potential HLF future bid. The Handyman role has been separated into its own heading for future reference, leaving the Amenities budget at £5000 for anticipated expenditure. An additional £5000 has been added to the Tennis Court reserve for a contribution toward costs should the Tennis Club be successful in securing grant funding for proposed improvement works/resurfacing. In respect of the additional £2500 now requested for the playing field, it was noted that the Sedbergh Wanderers FC would be contributing the sum of £2000 per annum toward costs and, therefore, the additional £500 requested would be addressed by adjustments to the grants budgets. The meeting agreed to recommend the Budget for approval by the full Council.

## **7. Grant Applications**

- i) Rose Community Theatre – a grant application for the sum of £1000 had been received toward the purchase of stage curtains. The curtains would be fitted at the People's Hall, but would remain the property of the Theatre Company. Members discussed the application and it was agreed to recommend the application for approval.
- ii) Sedbergh & District Chamber of Trade (Late Night Opening) – a grant application for the sum of £450 had been received toward costs for the forthcoming Late Night Opening event in December. Members discussed the application. It was decided that further information was required and that consideration of the application should be deferred pending an update from the Chamber of Trade.
- iii) Sedbergh & District Chamber of Trade (Co-funding for the Project Manager) an application for the sum of £1250 had been received as a contribution toward funding the post for a further year. Members discussed the application, expressing the view that the Project Manager's remit should be as wide as possible to benefit the town. Notwithstanding that the Council preference is to provide financial assistance for specific projects or purchase of equipment rather than running costs, Members agreed to recommend the application for approval this year.

## **8. Date of next meeting**

Monday 11<sup>th</sup> December 2017 at 5pm - Parish Council Office at 72 Main Street, Sedbergh.