

THE PARISH COUNCIL OF SEDBERGH

Minutes of the Meeting of the Parish Council of Sedbergh held in the Committee Room of the People's Hall, Howgill Lane, Sedbergh at 7.30pm on Thursday 14th June 2018

Present: Councillors Lancaster, McPherson, Arnold, Capstick, Longlands, Bromley, Brooks and Sedgwick, Farrell and Welti.

Members welcomed the two new Members – Edward Welti and Samantha Farrell to the Council.

1. Apologies

There were no apologies.

2. Requests for Dispensations

There were no requests for dispensations.

3. Declarations of Interest

Cllr McPherson – Item 10, Planning

4. Public Participation

Zero Waste Sedbergh short introduction – Zero Waste Sedbergh has been set up to act as a support and information network. It will be a place where people can ask and answer questions, encourage each other, and exchange ideas on the theme of reducing waste, whether as a consumer or as a business.

5. Minutes of the Meetings of the Parish Council 14th June 2018

The minutes of the last meeting were agreed as a true record and signed by the Chairman, Cllr Lancaster.

6. Matters arising from the Minutes of 10th May 2018

There were no updates to report from the meetings held in May, that were not already included on the Agenda.

7. Appointment to Committees/representation to outside bodies

Appointments to committees were discussed and agreed as follows following the co-option: -

Policy & Resource – KL (Chair), JC, RS, MB, IM

Planning Committee – SL, RS, JC, HB, MB, SA (Chair)

Amenities Committee – SL (Chair), JC, MB, SA, EW, SF

Queens Gardens Committee – KL, IM (along with Friends of Queen's Garden Co-Opted Non-Members DP, RA (unchanged)

Cllrs Lancaster and Welti were proposed for representation to Sedbergh CIC and The Clerk will write to advise.

8. Report from District/County Council

Apologies were received from CCC Cllr Cotton. Cllr Sheila Capstick was able to advise that leaflets had recently been delivered to residents of Sedbergh (and other towns) asking for feedback from the recent events during Appleby Horse Fair. Cllr Lancaster advised that a Respect Group meeting was also scheduled for the near future. In addition, he was able to report that B4RN was making good progress in Cautley and Dowbiggin.

9. Highways Matters

Cllr Lancaster vision for this Agenda Item was to invite a Member to become the coordinator for all Highways issues – in particular, slow responses to reports etc. It was noted that in June, Oaks Lane had recently been surface dressed, though no potholes filled in prior and that the works carried out at Croasdale, Howgill would need to be investigated as it seems that the culvert has inadvertently been filled – the Clerk was able to confirm that no response had been received for either report.

10. Planning

The attached Planning Report was considered and adopted by the meeting. In addition, S/03/178C Howgills Bunk Barn – Members discussed the attached amended management plan proposal and the following response was agreed by Members: The council felt it was a less than perfect solution but was encouraged that the plan stated there would be a Warden living on site.

The only concern was that the wording "*Any change of contact details or ownership will be notified to the Yorkshire Dales National Park Authority (Planning Department) as soon as they occur and adjoining landowners upon request.*" means that adjoining landowners may find themselves with incorrect contact details when/if a problem occurs, this is clearly unfair and unreasonable to expect them to second guess any changes that may occur. It was felt that removing the 'on request' aspect and rewording this as "*Any change of contact details or ownership will be **promptly** notified to the Yorkshire Dales National Park Authority (Planning Department) and adjoining landowners.*" would remove any such issues in the future. The council voted unanimously that this amendment be proposed. (Cllr McPherson left the room for this item)

11. Finance

It was noted that the recent P&R Meeting had not been quorate and, therefore, the following decisions were made by full council. Please also note Item 7, Appointment to Committees, two new Members had been appointed to P&R for future meetings.

- a) Bank Reconciliation and Financial Summary 2018/2019 – the attached list of payments was noted and agreed by Members, though noted that where payment was made to Westhouse Nursery for plants, this was labelled Loftus in error, the plants were for People's Hall car parking area to complete the previous project. In addition, three late payments were also agreed as follows Eon £143.40 (parish lights), Stramongate Press £166.80 (parking permits) and CCC £5154.36 (culvert at Guldrey)
- b) Request for payments – Members noted the attached list of payment requests (as above) and all were approved. In addition, Members noted that the Clerk's pay would be discussed at a future meeting. Finally, the Committee and Delegation Scheme, would be deferred to the August meeting – Cllr Arnold agreed to draft a new scheme in preparation.

12. Grants

The following grant was considered by Members.

- a) Sedbergh Playgroup - £1487.14 – Members discussed the grant application and decided to defer the application, until August, pending further information. Cllr Arnold agreed to speak directly with Sedbergh Playgroup to discuss their proposals in more detail.
- b) Sedbergh Ladies Netball Team – The clerk is awaiting details of a bank account to allow payment of the grant agreed in June 2018.

13. Amenities Committee

The (attached) minutes of the meeting – 4th July 2018, were received and adopted by Members. In particular, Members noted that some urgent repairs were required to resurface some areas of the playground at Howgill Lane following recent improvements works and Members agreed to delegate authority to authorise payment up to the value of £1500 for resurfacing in problematic areas. SPC (Cllr Arnold/Longlands) are due to meet with the contractor used previously, in 2012, to discuss the works required. Members also noted the recent partial wall collapse at Joss Lane car park entrance, following what appeared to be vehicle damage (nobody had come forward to accept responsibility). A contractor has been asked to give an estimate for remedial works and this will be reported at a future meeting. Members had discussed the notion of reducing this wall and, therefore, increasing the entrance – however, there was a significant drop (approx 4in) on levels either side of the wall. In further discussion regarding Joss Lane car park, there has been some concern over vehicles moving around the Market on Wednesday, mainly due to the volume of vehicles and pedestrians. Cllr Brooks suggested asking the NatWest bank if they would consider moving their vehicle to the layby on Main

Street and will report back in August. Members noted that this may be problematic due to the mobile signal required for the bank. In regard to Loftus Hill car park, Members noted that it appeared that some vehicles were being stored there, Cllr Arnold will, therefore, look at the current permit application in an effort to prevent spaces being permanently blocked in the future. Finally, Members wished to note their sincere thanks to J P Mitchel (Handyman) for all his hard work and cooperation during the recent SS Challenge Week.

14. Mayfell playpark

Members were advised that SLDC and the Clerk are scheduled to meet on 19th July 2018 and an update on the current position will follow in due course.

15. Queen's Garden

The attached minutes of the meeting were accepted by Members, with one alteration noted in regard to any future use of Round Up.

Additionally, Members agreed that the recommended additional 2 hours per week, for the duration of the 3 month 'growing' season for the Handyperson - should be authorised and reviewed for the future when the budget was set for 2019/2020 and was agreed by Members.

16. Tennis Courts

Members noted that works to encapsulate the asbestos at the Pavilion had been completed and it was agreed that payment should be made from SPC. The Clerk and representation from the Tennis Club are due to meet with Sports Surfacing Solutions on site later this month, with an anticipated start date for the project scheduled for late August. Cllr McPherson requested that the Clerk continue to pursue Mr Dalton in regard to the proposed sub-lease for the tennis courts.

17. Joss Lane car park

The Clerk is awaiting a further update from SLDC's Property Services Contract Manager - Mr Thomas and will report further in due course. It is understood that SLDC have recently carried out a conditions survey.

18. Correspondence

The attached Clerk's Report was considered by the meeting.

- i) Street Name Plates – Cllr Arnold will report further at a future meeting, following a scheduled 'walk about' with the resident wishing to improve one or two street name plates.
- ii) Chamber of Trade – request for SPC to consider raising the precept by £10,000 to allow a Marketing budget for Sedbergh. Members discussed the request, however, concluded that SPC was not in a position to raise the precept by £10,000 for this purpose and suggested that The Chamber consider a Business Improvement District and develop a proposal for submission to SLDC.
- iii) URC/Manse building, Main Street, Sedbergh – SPC had been requested to consider their thoughts on what may happen to the URC building and The Manse – Members concluded that no official decision had so far been made in regard to these buildings and it would be premature to speculate any outcomes at this time. It also felt that it did not have the capacity to consider leading a project that may include raising funds to purchase the buildings.

19. Date and Time of next meeting - Thursday 9th August 2018 at 7.30pm in the Committee Room, People's Hall, Howgill Lane, Sedbergh.