

Minutes of the Meeting of Sedbergh Parish Council Policy & Resources Committee

Held in the Parish Room at 72a Main Street at 5pm on Monday 10th September 2018

Present:

Cllrs Lancaster, Capstick, McPherson, Brooks and the Clerk, Miss Hassam

1. Apologies

Apologies were received from Cllr Sedgwick and accepted by the meeting.

2. Declaration of Interests

There were no declarations of interest made.

3. Minutes of the Last Meeting held 6th August 2018

The minutes were agreed and signed by the Chair, Cllr Lancaster.

4. Matters Arising from the Minutes of the Meeting held 6th August 2018

There were no matters arising.

5. Financial Summary and Bank Reconciliation

The Financial Summary was presented to the meeting and payments were agreed. In particular, payments for the wall repair at Joss Lane car park and the car park ticket machine maintenance contract were noted. Members additionally noted the latest invoices from WaterPlus in connection with Main Street toilets. The Clerk was able to update that a further detailed explanation of a backdated payment to January 2017 was awaited in regard to a 'non-return to sewers allowance'. Their current request is for £1341.46 for the last two quarters, which includes the additional charge of £508.13. Payment will, therefore, be delayed until WaterPlus are able to advise a satisfactory answer in regard to the backdated sum. Receipts in regard to Maryfell and The Tennis Club were also noted. Cllrs Lancaster and McPherson updated Members in regard to recent meetings relating to the Tennis Club and the proposed sub-lease, including the use of the ancillary car parking area, which was likely to require some improvement works in the future. It was noted that the car parking area may not be included in any formal arrangement but would remain SPC's responsibility. Members noted the overall aim to formalise arrangements at the Club as instructed by the current lease with SLDC. Finally, it was noted that the current account balance had reached a point higher than the deposit account, predominantly due to funds recently being received in preparation for works at the Tennis Club, the playing field and latterly the planned project at Maryfell play area. The Clerk advised that circa £55,000 would be utilised in the coming months for planned works, however, would be mindful of a transfer to deposit when practicable.

The Bank Reconciliation for August was checked and found to be correct.

- i) Budget Requests for 2019/2020 – The Clerk reminded Members that this was an appropriate time to make formal requests to Council for Budget requirements. The Clerk noted the previous request from the Amenities Committee in regard to the play park at the playing field, in particular, building a reserve for future repairs. Members are invited, therefore, to notify the P&R Committee before their next meeting (8th October 2018) of any proposed projects for 2019/2020 and beyond.

6. Income and Expenditure 2018-2019

Income and expenditures were noted and all appeared in order for this point in the year. Following from the August meeting, Members await further updates from Sedbergh School in regard to the renewal of the lease at Loftus Hill car park – the current lease ceased 31.8.2018.

7. Grant Applications

- i) Sedbergh Allotment Association – Members noted an application for the sum of £700 towards the installation of a drain at the Allotment site to alleviate flooding resulting from failure of the public sewer. Members discussed the application, also noting that it was unfortunate that United Utilities were unable to give any specific guarantees on preventing the site being contaminated again in the future. Members noted that the proposed drain would allow any potential failure to bypass the allotment area and discharge in the adjoining wetland area (where it would ordinarily end up during current conditions). SPC wished to support the Association and agreed to recommend the sum of £700 for approval at Full Council, however, would like The Clerk to additionally contact UU for their feedback on the repeating issue of sewer failures in the area. It was noted, that prior to works being carried out on the road, near be, that the failure of the sewer previously discharged onto the highway and had often been problematic.

8. Scheme of Delegation – update

Members noted that Cllr Arnold and Lancaster had not yet met to discuss the current Scheme of Delegation and it was agreed to defer to a future meeting. However, Members did note that now Council has returned to increased Members, issues of being quorate have dissipated to a degree therefore alleviating the original urgency.

9. GDPR

The Clerk was able to advise that the Privacy Policy for the Sedbergh.org.uk website is online and that a subsequent Policy relevant to SPC would be available soon, alongside the Data Protection Policy. Further noting that highlighting GDPR on a regular basis as an Agenda item was good working practice for all Members.

10. Date of next meeting Monday 8th October 2018 at 5pm - Parish Council Office at 72 Main Street, Sedbergh.