

# Minutes of the Meeting of Sedbergh Parish Council Policy & Resources Committee

Held in the Parish Room at 72a Main Street at 7pm on Monday 10<sup>th</sup> December 2018

**Present:**

Cllrs Lancaster, Capstick, McPherson, Brooks and the Clerk, Miss Hassam

**1. Apologies**

Apologies were received from Cllr Sedgwick

**2. Declaration of Interests**

There were no declarations of interest made.

**3. Minutes of the Last Meeting held 5<sup>th</sup> November 2018**

The minutes were agreed and signed by the Chair, Cllr Lancaster.

**4. Matters Arising from the Minutes of the Meeting held 5<sup>th</sup> November 2018**

Item 4 – Loftus Hill car park – it was noted that SPC were awaiting an update from Sedbergh School in regard to the current lease, which expired in August 2018.

**5. Financial Summary and Bank Reconciliation**

The Financial Summary was presented to the meeting and payments were agreed. In addition, it was noted that cheque number 2661 for £244.94 (outstanding) had gone astray in the post and replacement cheque 2685 had now been prepared to Bunzl. The Clerk cancelled 2661 at the Bank. It was noted that the final instalment for works at The Bowling Green wall had been received and Cllr Capstick would make a final inspection of the wall prior to Full Council on 13<sup>th</sup> December 2018, cheques were prepared for payment for the three Grants agreed in November. It was noted that the initial claim to Sport England for works at the Tennis Club had now been received - £19,000, and the final claim £1,000 had been submitted. It was agreed to transfer the sum of £25,000 from the current account to the Parish Council savings account as large expenditures were now complete for this financial year and funds could remain in reserves for 2019/2020. Members noted the outstanding quotes for the tree at the Playing field and hoped to discuss at Full Council on 13<sup>th</sup> December 2018, additionally Cllr Lancaster hoped to liaise with Cllr Arnold over proposals for Joss Lane car park, in particular any LIP application required to SLDC during the current funding in-dow.

The Bank Reconciliation for November was checked and found to be correct.

**6. Income and Expenditure 2018-2019**

- i) Budget 2019/2020 – Members noted the draft Budget (attached) following first circulation at the meeting in November and recommended that Members approve, subject to any final amendments from Full Council. It was additionally acknowledged, that virements may be required in 19/20 due to ongoing and planned projects, including Maryfell playpark.
- ii) Reserves 2019/2020 - were also noted in line with current commitments and anticipated expenditure.
- iii) Precept – Members noted the SLDC letter requesting Precept requirements from Parish Council in January 2019. The draft Budget included an anticipated 5% increase on the Precept and would be considered for final approval in January 2019.

**7. Grant Applications**

There were no Grant Applications.

**8. Scheme of Delegation**

This item was deferred, Cllr Lancaster to liaise with Cllr Arnold to progress in the future.

**9. Date of next meeting** Monday 7<sup>th</sup> January 2019 at 5.00pm, Parish Council Office at 72 Main Street, Sedbergh.