

Minutes of the Meeting of Sedbergh Parish Council Policy & Resources Committee

Held in the Parish Room at 72a Main Street at 5pm on Monday 11th February 2019

Present:

Cllrs Lancaster, Capstick, McPherson, Brooks and the Clerk, Miss Hassam

1. Apologies

There were no apologies.

2. Declaration of Interests

There were no declarations of interest made.

3. Minutes of the Last Meeting held Monday 7th January 2019

The minutes were agreed and signed by the Chair, Cllr Lancaster.

4. Matters Arising from the Minutes of the Meeting held 7th January 2019

There were no matters, not already contained on the Agenda.

5. Financial Summary and Bank Reconciliation

The Financial Summary was presented to the meeting and payments were agreed (attached). In addition, it was noted that Cllr Lancaster and The Clerk had completed the Q3 VAT – with a balance owed of £2530.76. Awards from Sedbergh United Charities and The Community Trust had been received in relation to the playpark at Maryfell, with the sum of £13,500 was being paid to SLDC for monies already accumulated for the project. The final balance of £9,000 will be paid upon receipt of SLDC's final invoice. This includes the balance of monies just received, as well as a final contribution and SPC's own pledge of £1,000.00.

In addition to payments agreed, it was noted that the Clerk would now pursue the SLCC Membership for SPC – the relevant joining fee would be £187 per annum. Members agreed this fee, in regard to the previous recommendation for the Clerk to pursue CiLCA, which would ultimately require SLCC membership.

The Bank Reconciliation for January was checked and found to be correct.

6. Income and Expenditure 2018-2019

Members received the attached summary, noting the current balances on income and expenditure. In particular, noting that the Project Budget had been exceeded. This was primarily due to the Maryfell project commencing within the current financial year (previously anticipated 2019/2020).

- i) **Parking Tariffs 2019/2020** – Members discussed the current parking tariff charges adopted in 2018/2019 and agreed to recommend 'no change' for 2019/2020. Members additionally noted that Cllr Arnold was continuing to review the current Resident Parking Permit scheme. The Clerk would notify SLDC of any relevant amendments for future consideration of the Parking Order for South Lakeland in due course.

7. Grant Applications

There were no Grant Applications.

8. Loftus Hill car park – update, and consideration of an electric charging point

Members noted that Sedbergh School were in the process of finalising their review of the lease at Loftus Hill car park. In addition, SS were able to confirm their enthusiasm for the consideration of an electric car charging point at the car park and asked SPC to update them with further information when it becomes available.

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9. VAT changes

Cllr Lancaster and The Clerk were able to advise Members of the proposed new procedures being rolled out by HMRC in regard to electronic VAT reporting. It was anticipated that the new procedure would see the need for SPC to consider an electronic financial reporting system in the next financial year which would allow the Council to adhere to the new anticipated procedures. The Clerk has additionally contacted CALC and NALC for guidance and advice and will report at a future meeting.

10. Date of next meeting Monday 11th March 2019 at 5.00pm, Parish Council Office at 72 Main Street, Sedbergh.