

Minutes of the Meeting of Sedbergh Parish Council Policy & Resources Committee

Held in the Parish Room at 72a Main Street at 5pm on Monday 11th March 2019

Present:

Cllrs Lancaster, Capstick, McPherson, Brooks and the Clerk, Miss Hassam

1. Apologies

There were no apologies.

2. Declaration of Interests

There were no declarations of interest made.

3. Minutes of the Last Meeting held Monday 11th February 2019

The minutes were agreed and signed by the Chair, Cllr Lancaster.

4. Matters Arising from the Minutes of the Meeting held 11th February 2019

There were no matters arising, not already contained on the Agenda.

5. Financial Summary and Bank Reconciliation

The Financial Summary was presented to the meeting and payments were agreed (attached). In addition, it was agreed to include the monthly invoice for Parish Lights £165.25 (received after the monthly summary had been prepared). The final tranche for Maryfell playpark was noted as received and the final payment to SLDC agreed - £8000.

The Bank Reconciliation for February was checked and found to be correct.

6. Income and Expenditure 2018-2019

Members received the attached summary, noting the current balances on income and expenditure now almost complete for this financial year. With the Maryfell project monies now paid to SLDC in 2018/2019, a deficit on the Budget for this year (previously anticipated 2019/2020) was recorded, noting previous large payments for 2018/2019, inc the repair work at the Bowling Green and the resurfacing works at the Tennis Club. However, a transfer for the sum of £20,000 was recommended to the deposit account from the current account now, as interest rates were slowly rising, with a Budget review planned to incorporate any updates required early in the new financial year.

7. Grant Applications

- i) Sedbergh in Bloom – a grant application was received for the sum of £500 and recommended for approval at Full Council.
- ii) S&D Chamber of Trade, Food Festival – a grant application was received for the sum of £400. Members noted that the total anticipated cost of the Festival was £700 and, therefore, recommended a 50% contribution of £350 for approval at Full Council.

8. Annual review of Policies – to include Risk Register, GDPR, Asset Register, Standing Orders and Financial Regulations.

The attached updated Asset Register was circulated for information, along with a copy of the Risk Register and approved for recommendation at Full Council. GDPR was noted, and the Clerk advised that any relevant updates for this would be highlighted to Members as and when received – including consideration of the Privacy Policy. Members noted SPC's Financial Regulations (reviewed 2018) and the updated Standing Orders (including amendments from NALC 2019) and agreed these should be circulated to Members and recommended for approval at Full Council.

9. VAT changes – update

The Clerk was able to advise Members that CALC/NALC had been consulted about the changes, however, it was believed that there would be no immediate implications to Sedbergh Parish Council. It was noted that the Clerk had sought additional information/support from CALC in considering an electronic accounting system in the future.

10. Date of next meeting Monday 8th April 2019 at 5.00pm, Parish Council Office at 72 Main Street, Sedbergh.