

Minutes of 2019 Annual Meeting of the Sedbergh Parish Council.
Held in the Committee Room, People's Hall at 7.00 pm Thursday 9th May 2019

Present: Cllrs Lancaster, Longlands, Capstick, McPherson, Sedgwick, Brooks, Saunders, Welti, Cowperthwaite and the Clerk.

1. Election of Chair

Cllr Lancaster was proposed by Cllr Capstick and seconded by Cllr Sedgwick and was duly elected.

2. Declaration of Acceptance of Office by the Chair

The Declaration of Acceptance of Office was signed by Cllr Lancaster in the presence of The Clerk.

3. Election of Vice-Chair

Cllr Arnold was proposed by Cllr Capstick and seconded by Cllr Brooks. (For clarity, though Cllr Arnold was absent, he had previously consented to being nominated for the role of Vice Chair and, therefore, did not need to be present for the vote). Cllr McPherson was proposed by Cllr Longlands and seconded by Cllr Welti. As there were two nominations a vote was taken, with Cllr Arnold receiving two votes and Cllr McPherson receiving three votes, Cllr McPherson was duly elected. There were three abstentions.

4. Declaration of Acceptance of Office by the Vice Chair

The Declaration of Acceptance of Office for Vice-Chair was signed by Cllr McPherson in the presence of The Clerk.

5. Apologies for absence

Apologies were received from Cllr Bromley and accepted by the meeting.

6. Declaration of Interest

There were no Declarations of Interest received.

7. Requests from Councillors for Dispensations to Speak and/or vote

A continuing request for dispensation were received in relation B4RN, from Cllr Sedgwick. This request was granted by the meeting.

8. Approval of the minutes from the 11th April 2019 Parish Council Meeting

The minutes were agreed as a true record and signed by the Chair.

9. Receipt of (draft) Annual Governance Statement and Accounting Statement 2018/2019 (prior to final approval on June 13th 2019, including Internal Audit report)

The (draft) Annual Governance Statement and Accounting Statement of Accounts 2018/2019 were received by Members for reference. Members agreed that, following the Internal Audit and further final presentation of the completed report, the Statements would be adopted at the June meeting where, it was agreed, the Chair and the Clerk be permitted to sign as appropriate ready for final submission to External Audit. The period for the Exercise of Public Rights being – 17 June 2019 to 26 July 2019.

10. To consider Committees and appoint Members

Following the recent review of the Committee and Outside Bodies paper agreed earlier this year, the following appointments were confirmed.

Finance Committee – KL, IM, JoC, MB

Amenities Committee – SL, JoC, MB, SA, EW, KS – Members further agreed to confirm that a minimum of three Members in attendance, would be considered quorate for a meeting.

Planning Committee – SL, RS, JoC, HB, MB, SA

Queens Gardens Committee – KL, IM (along with Friends of Queen's Garden Co-Opted Non-Members, to be confirmed, currently SE, AP)

11. Appointment of Representatives to Outside Bodies

Town Twinning Group – KL

Sedbergh United Charities and Widows Hospital – MB, KL, JC, M McV, JaC was proposed as replacement for former Member ES and selected. The Clerk will confirm with SUC in due course.

Sedbergh Economic Partnership – IM

Sedbergh & District CIC – KL

Sedbergh & District CIO – HB (Grants Committee – non-Member DW)

Sedbergh & District Chamber of Trade & Business – KS

People’s Hall Committee – SL

Gala Committee – MB, KS, RS

Football Club – SL

Swimming Club – MB

Western Dales Bus - IM

Bowling club – SL

Sedbergh in Bloom – SA

Tennis Club – HB

District Assc Meeting (CALC) - KL

Respect Group – IM

Health Centre (PPG) - MB

URC – IM

12. Delegation Arrangements

Following the review of Committees and Outside bodies, it was agreed to update the attached Scheme of Delegation to reflect the amendments.

13. Adoption of Standing Orders and Financial Regulations

The newly updated Standing Orders were adopted along with The Financial Regulations.

14. Parish Council Assets

The SPC Asset Register had recently been updated and was agreed by Members.

15. Insurance arrangements

Came and Company had recently sent their renewal notice for the 3rd year of a three-year contract, to renew on 1st June 2019, and this was agreed by Members. The quote included the amendments highlighted last year, including the War Memorial, Jubilee Fountain and relevant buildings insurance.

16. Review of Policies

It was agreed that a rolling process of review was required for current policies and procedures and that these would commence with the oldest first.

17. To consider payment of Annual subscriptions/contributions

To continue to consider upon request as previously agreed, notably, the annual subscription to CALC, SLCC (Society for Local Council Clerks) and the web hosting service for the sedbergh.org.uk site.

18. Schedule of Future Meetings

Council Meetings will remain as presently scheduled for 2019 and dates now confirmed for 2020.

The meeting closed at 7.40 pm