

## **THE PARISH COUNCIL OF SEDBERGH**

### **Minutes of the monthly Meeting of the Parish Council of Sedbergh held in the Committee Room, The People's Hall, Howgill Lane, Sedbergh at 8.00 pm on Thursday 9<sup>th</sup> May 2019**

**Present:** Councillors Lancaster, Brooks, Bromley, Capstick, Arnold, Welti, Longlands, McPherson, Cowperthwaite, Saunders and Sedgwick

#### **Part I**

##### **1. Apologies**

There were no apologies.

##### **2. Requests for Dispensations**

There were no requests for dispensations.

##### **3. Declarations of Interest**

There were no Declarations of Interest.

##### **4. Public Participation**

There were no Members of the Public present.

##### **5. Minutes of the Meetings of the Parish Council 11<sup>th</sup> April 2019**

The minutes of the last meeting, agreed as a true record at the Annual Meeting of the Parish Council, were adopted and signed by the Chairman, Cllr Lancaster.

##### **6. Matters arising from the Minutes of 11<sup>th</sup> April 2019**

There were no matters arising.

##### **7. Casual Vacancy**

Members welcomed Cllr Kate Saunders to Sedbergh Parish Council following Co-Option in April.

##### **8. Report from District/County Council**

District Cllr Mitchell and County Cllr Cotton were not present. Newly elected District Cllr Suzie Pye attended and introduced herself to Members. Cllr Lancaster wished to additionally express thanks, on behalf Sedbergh Parish Council, to former District Councillor Sheila Capstick.

##### **9. Highways Matters**

Members noted that this Agenda item would transfer to the Amenities Committee for future meetings. Cllr Lancaster advised Members that he believed works were due to commence on the temporary bridge at Middleton (being in situ following Storm Desmond) commencing 24<sup>th</sup> June 2019. The Clerk was asked to seek confirmation on these works, and an anticipated timescale. It was acknowledged that there were several events happening close to and around Sedbergh the weekend following the planned start date, and it was hoped that this would not adversely affect those travelling to the area.

##### **10. Planning**

The Planning Committee had not met – however, Members were advised that the application for the proposed parking area at Maryfell had been approved. The Clerk was asked for an update on potential works from SLH.

##### **11. Finance**

The attached Policy and Resource minutes and finance papers were received by the meeting and all requests for payments were approved. Members additionally noted the implications for Making Tax Digital (MTD) with the Clerk was pursuing further information in relation to switching the Council's accounts to a digital format. It was acknowledged that there was likely to be an additional cost for switching from the present Excel method of manual recording – and Members would be updated in due course.

- i) The Draft Annual Governance and Annual Accounting Statement were noted, along with the draft Annual Receipts and Payments 2018/2019.

## **12. Grants**

There were no Grant applications for May.

## **13. Amenities Committee**

The Amenities Committee had not formally met due to insufficient numbers to be quorate on 1<sup>st</sup> May 2019. Cllr Arnold advised that he had recently met with contractors in regard to the planned works at Main Street toilets.

## **14. Langstone Fell informal car parking area**

Cllr Lancaster plans to meet with the land owner.

## **15. Update on Projects**

Maryfell playpark – the Clerk was advised that works to the playpark were anticipated to be complete within the next two weeks (weather dependent). Maryfell parking (see Planning, Item 10).

Tennis Courts and parking area – the Clerk awaits an update from the Solicitor.

Sedbergh School Challenge Week – Cllr Arnold advised planning continues for SS Challenge Week – and that communication would be made with residents at Millthrop in regard to the proposed BT phone box adoption. Joss Lane car park – Cllr Arnold confirmed that SLDC had requested a meeting to discuss further. There was no update in regard to Loftus Hill car park, though it was understood that a new draft lease had been submitted to McGarry Solicitors.

## **16. Queen's Garden**

(See Item 19)

## **17. Correspondence**

The attached Clerk's Report was considered by the meeting:

- i) BT phone boxes – (see item 16 also). The Clerk awaits further confirmation from BT/SLDC in regard to the proposal to adopt the kiosk at Millthrop.
- ii) Resident – a query was raised over the boundary at the playing field with a private dwelling. Members delegated authority to Cllrs Lancaster and McPherson to pursue this matter following receipt of the complaint.
- iii) Electric Car Charging points – Cllr McPherson advised that he would pursue the matter further with Sedbergh School, following receipt of the information obtained by The Clerk.
- iv) Keswick Town Council – the Clerk had received a response in regard to their drinking fountain restoration and had now made contact with United Utilities to seek further guidance.
- v) Resident – A letter had been received in regard to the possible removal of a holly tree at QG – Members agreed to defer this matter to the QG Committee.
- vi) SLDC – Sedbergh Parish Council had received notification of the recent Safety Inspection Report for the playing field – matters highlighted would be considered by the Amenities Committee.
- vii) Resident – communication was received in regard to the potential to place a further bench at the picnic area at New Bridge – Members supported the request. Additionally, Cllr Arnold was requested to make further contact in relation to SS Challenge Week, and any works that may be completed in the area.
- viii) SLH – Members noted the response from SLH in regard to the footpath at Castlegarth, and asked the Clerk to raise the matter further with CCC Cllr Nick Cotton.
- ix) Station Road – Members noted that some works had now commenced to reduce the individual overgrown hedges, following receipt of letters issued by CCC.

**18. Date and Time of next meeting – normal monthly meeting on Thursday 13<sup>th</sup> June 2019 – in the Committee Room, Sedbergh People’s Hall, Howgill Lane, Sedbergh.**

**Part II**

In accordance with Standing Orders, it was proposed and resolved that the public should be excluded from the meeting by reason of the confidential nature of the financial information to be discussed in relation to the following item:

**19. Queen’s Garden/Playing field trees – Tender**

Members discussed the three Tenders received for works at Queen’s Garden and the Playing field and agreed to appoint Charlesworth Tree Care and Fencing Ltd.