

## **THE PARISH COUNCIL OF SEDBERGH**

### **Minutes of the monthly Meeting of the Parish Council of Sedbergh held in the Committee Room, The People's Hall, Howgill Lane, Sedbergh at 7.30 pm on Thursday 11<sup>th</sup> July 2019**

**Present:** Councillors Lancaster, Brooks, Capstick, Arnold, Welti, Longlands, McPherson, Cowperthwaite, Bromley and Saunders

#### **1. Apologies**

Apologies were received from Cllr Sedgwick and accepted by the meeting.

#### **2. Requests for Dispensations**

There were no requests for dispensations.

#### **3. Declarations of Interest**

Declarations of Interest were received from Cllr McPherson in relation to Agenda Item 8 - Planning.

#### **4. Public Participation**

PCSO Jeffery attended the meeting to answer any queries from the recent police report and to follow up on any feedback from Appleby Fair. Also noting this was her last attendance at a SPC meeting, following a successful appointment to a role outside of the Police. Cllr Lancaster wished to express his thanks, and congratulations on her new role, on behalf of Members. Acknowledging her professionalism, and helpfulness, at all times.

#### **5. Minutes of the Meetings of the Parish Council 13<sup>th</sup> June 2019**

The minutes of the meeting held on 13<sup>th</sup> June 2019 were agreed as a true record and were adopted and signed by the Chairman, Cllr Lancaster.

#### **6. Matters arising from the Minutes of 9<sup>th</sup> May 2019**

Item 5 – Langstone fell informal car parking area, Cllr Lancaster advised that he was intending to convene a meeting of all interested parties as soon as practicable.

#### **7. Report from District/County Council**

CC Nick Cotton and DC Suzie Pye gave their apologies. DC Lancaster was able to advise that ongoing feedback was being received in relation to Appleby Horse Fair (largely successful). Also, that discussions continue to take place in regard to the private water supply testing. Cllr Ian Mitchell did not attend.

#### **8. Planning**

The Planning Committee had not met. Cllr Arnold hoped to convene a meeting the following week, in the interim, Members were advised that subsequent to the response below (June) a query had been raised in regard to a Section 106 Agreement for Local Occupancy – discussions were ongoing with YDNPA and the agent acting on behalf of the applicant.

*S/03/616A No6 Finkle Street, Sedbergh. Full planning permission for change of use of the two upper floors of the premises to a 2 bedroom flat (C3), with new external door on west elevation and ground floor access to flat; change of use of remaining ground floor area and basement from retail/storage to A1 retail - No Objections - the proposals effectively return the property to its previous use prior to the attempt to run a cafe on the upper floor which proved nonviable in the location.*

#### **9. Finance**

The attached Finance Committee meeting minutes and finance papers were received by the meeting and all requests for payments were approved. Members additionally noted the VAT £2179.88, completed by the Chair and the Clerk prior to the meeting. Members were asked to consider the current Market SLA and the Clerk was asked to provide the income for the Wednesday market for the past few years so that the SLA could be reviewed at the August meeting. Cllr Arnold was requested to consider any urgent updates on the Community Resilience Plan.

## **10. Grants**

There were no Grant applications for June.

## **11. Amenities Committee**

The Amenities Committee meeting minutes were received and accepted by the meeting. In addition, the delay over works at Main Street toilets was discussed. Members noted that there had been a considerable delay, however, an amended quote for works was now complete with Members noting the variance in price. Members agreed that there should be an eight-week timescale agreed for works to commence/complete – and that if the works were not completed during that time, a new invitation to contractors should be completed. Members must also be mindful of the current budget allocated and any variance that may be required for future works.

## **12. Update on Projects**

**Sedbergh School Challenge Week** – Cllr Arnold confirmed that many projects had been completed throughout the town, including (but not exhaustive) works at the playground at The People’s Hall, including the garden area, Ghylas picnic site, New Bridge picnic site, Loftus Hill and Joss Lane car park, the bollards along Main Street (repainted), notice boards refurbished, signs cleaned and works to The Dalesway footpath through Akay wood. Members wished to express their sincere thanks to Sedbergh School for the work completed in and around the community and Cllr Arnold wished for Members to consider projects for 2020. **Joss Lane car park** – Cllr Arnold hopes to meet with SLDC. **Loftus Hill car park** – Cllrs Lancaster and McPherson have met with Sedbergh School and a revised terms/lease will be forwarded in due course. In regard to electric car charging points, Members agreed that the Clerk should continue to liaise with SLDC. **Maryfell play area** – the opening was a great success. **Maryfell parking area** – South Lakes Housing have advised that works are due to commence in the coming weeks. **Telephone kiosk at Milthrop** – Members noted that the adoption had taken place and that the kiosk should be added to the Council’s insurance. Plans to refurbish were ongoing. **Jubilee Fountain** – the Clerk was able to confirm that following a site meeting with UU, they had now offered to complete some exploratory work at the nearby water main, with an undertaking to investigate the potential for a supply. Once/if established – thought could then be given to the internal works that may be required to the fountain.

## **13. Queen’s Garden**

The Queen’s Garden Committee have not met. It was noted that the tree works were due to commence in August. It was also acknowledged that the Songs of Praise event organised by the Town Band had been very successful.

## **14. Sub-letting of tennis courts at Guldrey to Sedbergh Tennis Club – update**

Cllr Lancaster and the Clerk are due to attend the Solicitors on 12<sup>th</sup> July 2019 to sign the lease.

## **15. Castlegarth footpath – update from Cllr Lancaster**

Cllr Lancaster advised that the deadline for challenging PROW (public right of way) was 2026.

## **16. Boundary query at the playing field – update from Solicitor**

Following discussions at previous meetings, it was noted that a letter had been issued in June by the Solicitor on behalf of SPC, but no follow up had been forthcoming from the complainant acting on behalf of the owner of the dwelling. It was agreed, therefore, that no further action should be taken at this time

## **17. SLDC – Tree planting scheme**

Members noted the attached letter, in regard to an opportunity to identify land for the planting of 2000 new trees in South Lakeland. It was agreed that a request should be made for trees to be planted at the playing field – in replacement of the trees that have recently been felled. The Clerk will contact SLDC further and report at a future meeting.

### **18. Correspondence**

The attached Clerk's Report was considered by the meeting:

- i) Resident – parking at Cross Keys Temperance Inn – the Clerk was able to update that CCC had received the query, however, it was noted that ideally a solution could only be considered with a local landowner, to potentially provide parking space at busy times.
- ii) Tour of Britain, Land Art – Members noted the information circulated from CCC in regard to the Tour of Britain and the desire to create land art along the route. Members wondered if plans for Sheepfest could be incorporated, perhaps with sheep going out for the day of the Tour.
- iii) Safer Roads A684 – Members welcomed any improvements to safety along this road, however, strongly opposed the notion of traffic lights at Lincoln's Inn Bridge.
- iv) Ash dieback – it was noted that there was a concern for the disease being identified at the New Bridge picnic site and Cllr McPherson will meet with interested parties and YDNPA as soon as practicable.
- v) Parking Ticket machine theft – it was noted that a neighboring town had recently had a ticket machine stolen, the Clerk was therefore asked to clarify current insurance arrangements.
- vi) Parish Council Member training – Members were asked for their feedback on potential training and requested to forward their requests to the Clerk.

**20. Date and Time of next meeting – normal monthly meeting on Thursday 8<sup>th</sup> August 2019 – in the Committee Room, Sedbergh People's Hall, Howgill Lane, Sedbergh.**