

Minutes of the Meeting of Sedbergh Parish Council Policy & Resources Committee

Held in the Parish Room at 72a Main Street at 5pm on Monday 10th June 2019

Present:

Cllrs Lancaster, Capstick, McPherson, Brooks and the Clerk, Miss Hassam

1. Elect a Chairperson

Cllr Lancaster was nominated by Cllr McPherson and seconded by Cllr Brooks and duly elected.

2. Apologies

There were no apologies.

3. Declaration of Interests

There were no declarations of interest made.

4. Minutes of the Last Meeting held Monday 6th May 2019

The minutes were agreed and signed by the Chair, Cllr Lancaster.

5. Matters Arising – Police Monitored CCTV update

Cllr Lancaster was able to update Members in regard to the recent developments in Police Monitored CCTV, and Cllr Pete McSweeney (Police & Crime Commissioner representative, SLDC) will be attending Full Council on Thursday 13th June to advise further. It is believed that there may now be a reduced cost to Parish Councils, if they wish to investigate further, the provision of CCTV in the town. Any Budget implications would also need to be considered.

6. Financial Summary and Bank Reconciliation

The Financial Summary was presented to the meeting and payments were agreed (attached). Including the annual maintenance for the parking ticket machines, Internal Audit and domain name renewal for the Town website. A further payment was also raised and agreed for the 1st quarter PAYE - £1113.13. Additionally, the first tranche of the Precept was received, along with the SLDC grant.

The Bank Reconciliation for May was checked and found to be correct.

7. Income and Expenditure 2019-2020

Members received the attached summary for income and expenditure. It was noted that a review of the Budget was required, with consideration to Legal fees for works recently carried out in relation to the Tennis Club lease, the query raised over the boundary at the playing field, and the lease at Loftus Hill car park. Legal representation would be attending the Parish Council meeting on 13th June 2019, to answer any queries over recent reviews/queries on leases/boundaries. Finally it was noted that the Clerk's salary would be increased in line with current annual increases for 2019/2020, recommended by NALC.

8. Grant Applications

There were no Grant applications.

9. Annual Governance and Review (Audit) 2018/2019

The Clerk had circulated the AGAR guidance for 2018/2019 from PFK Littlejohn and completed the Annual Accounts/AGAR in draft in preparation for approval at the June 2019 meeting. Allowing submission for External Audit (now Internal Audit had been completed) and in preparation for the display period, Exercise of Public Rights – 17 June 2019 to 26 July 2019.

10. VAT changes – update

The Clerk is waiting for further contact from District Association in regard to ongoing changes to VAT and hopes to update Members in due course. In the interim, electronic accounting systems will be investigated for further future consideration.

11. Date of next meeting Monday 8th July 2019 at 5.00pm, Parish Council Office at 72 Main Street, Sedbergh.