

THE PARISH COUNCIL OF SEDBERGH

Minutes of the monthly Meeting of the Parish Council of Sedbergh held in the Committee Room, The People's Hall, Howgill Lane, Sedbergh at 7.30 pm on Thursday 13th February 2020

Present: Councillors Lancaster, Brooks, Capstick, Welti, Saunders, McPherson, Bromley, Sedgwick, Cowperthwaite and Arnold

1. Apologies

Apologies were received from Cllr Longlands and accepted by the meeting.

2. Requests for Dispensations

There were no requests for dispensations.

3. Declarations of Interest

Item 9, Planning – Cllrs McPherson and Arnold

Item 11, Grants – Cllr Capstick

4. Cumbria Council Council – Winter Gritting/Maintenance

Members welcomed Senior Highways Manager, Karl Melville, to the meeting to outline the practices for winter gritting and maintenance. Including the strict safety and work time directive guidelines. Underlining that CCC must adhere to a consistent approach on all routes authorized to be 'gritted' at each occasion. Cllr McPherson raised the notion of a webcam/weather station at 'Black Horse/Scotch Jeans' and the Clerk was asked to write to CCC, asking for this to be considered at the next review (believed to be 2021). Members also raised the poor surface condition of Busk Lane - noting the comments from the Amenities Committee meeting relating to a pot hole and a cyclist being dismounted. This matter has also been raised with CCC Cllr Nick Cotton for response. Members thanked Karl Melville for his attendance at the meeting and hope to receive feedback in regard to Busk Lane and Black horse in the future.

5. Public Participation

PCSO Taylor and Boak attended to give a short review of incidents, also updating Members of the recent restructure and new Inspector for the area.

Representation from B4RN – initial meetings have now taken place with Cllrs Longlands and McPherson, and with representation from the Tennis Club. The Clerk was asked to confirm again to B4RN that detailed maps/plans would now be required for Members to consider further. It was understood that the Tennis Club was a priority area and would be progressed first and that an application for a wayleave and plan would be forwarded to the Clerk, so that the matter could be progressed with SLDC in the first instance.

6. Minutes of the Meetings of the Parish Council 9th January 2020

The minutes of the meeting held on 9th January 2020 were agreed as a true record and were adopted and signed by the Chairman, Cllr Lancaster.

7. Matters noted from the Minutes of 9th January 2020

There were no matters arising, not already included on the Agenda.

8.. Report from District/County Council

Cllr Suzie Pye gave a brief update on the recent Respect meeting relating to Appleby Horse Fair and Cllr Lancaster asked Members opinion on holding a social/culture evening, prior to this year's fair, hosted in Sedbergh – and making a financial contribution. This will be an Agenda item for March for further consideration.

9. Planning

No minutes were available, the following applications were discussed at the meeting.....
(awaiting notes from SRA)

- i) YDNPA Local Plan 2023-2040 – Members resolved to give a detailed response to the Local Plan at the appropriate stage in the consultation.

10. Finance

Members received the minutes of the Finance meeting held on 10th February 2020 and resolved to authorise the list of payments (attached). It was resolved that, following recommendation, the Clerk should progress switching the accounts to the new finance package. Members noted the request for Cllr Longlands to be instructed to complete an Audit for the Parish Lights, it was confirmed to suspend Financial Regulation (see FR Item 18.2) in that Members resolved that Cllr Longlands was the best placed contractor to complete the Audit, as he had a complete knowledge of the their locations – Cllr Longlands will be requested to provide a quote for Members. Members also noted the training for Cllr Cowperthwaite, and agreed that Cllr Saunders also attend the same training. Members also confirmed the Clerk's CiLCA registration. Finally, Members resolved to adopt the new and updated Policies as listed at Finance meeting minutes.

11. Grants

- i) **The Rawthey Charity** – Members resolved to approve the sum of £750 as a donation toward costs for the 2020 Hells Fells event in June. Cllr Capstick left the room for this item.
- ii) **Royal British Legion, VE Day** – an application had previously been expected from the People's Hall. Efforts were now being combined and the new application will be on the Agenda for March.

12. Amenities Committee

Members resolved to accept the Amenities Committee meeting minutes from 5th February 2020.

- i) Consider information received from CCC in regard to 'Working Together' project – Members will await further updates following the current trial.

13. Update on Projects

Members considered the attached updates on the following projects

CCTV – The Clerk confirmed that Sedbergh Parish Council had been successful in their application to the Police & Crime Commissioner CCTV project, for a grant of £3000 toward the proposal. Members discussed the current estimated costings, and the award of a single camera in Sedbergh. It was noted that indicative costs were some £2,000 greater than first anticipated and that the exact location of the camera is unknown and, therefore, Members resolved to decline the offer of CCTV at this time. The Clerk was asked to notify the PCC. **Maryfell play area/paddock** – The Clerk updated Members in regard to the paddock area, in particular, the potential dog exclusion. SLDC had confirmed that the area was not currently included in the PSPO (Public Space Protection Order) and that the current PSPO was not due to be reviewed until 2021. Members resolved, therefore, that the Clerk write to SLDC (also asking District Councillors for support) to include the paddock area in the current play area exclusion when the matter is reviewed in 2021. **Maryfell street safety sign** – Cllr Saunders and the Clerk are due to meet with CCC later in February. **Joss Lane car park** – Cllr Arnold is due to meet with SLDC later this month, Cllr Brooks to attend also. **Loftus Hill car park** – The Council's Solicitor is liaising with South Lakeland District Council's agent in regard to the draft lease and now requires some decisions over the proposed 'exclusive use' days. Members were content with the original seven days proposed, however, it was unclear what the clause of additional 'random days' would work in practice. There was also questions over the Electric car charging point proposed by Sedbergh School and the hope for the Western Dales Bus to keep one of their buses at the car park on a permanent basis.

Cllr Lancaster and McPherson confirmed that they will arrange to meet with the Bursar later this month, and will discuss proposals/issues and report back at the March meeting. **Former BT telephone kiosk, Millthrop** - Members discussed the attached update, notably the lack of desire now from for any resident to be involved in the adoption of the kiosk and progress the project. Cllr Arnold, also advised Members that Sedbergh School would no longer be including it as a Challenge Week project. Members requested, therefore, that some feedback was obtained (where possible) from any other residents over its use, and deferred to a future meeting. It was noted that the kiosk was in a particularly poor state of repair. **Jubilee Fountain** – Cllr Arnold was able to advise Members that a meeting was scheduled for later this month with the contractor and United Utilities to establish the steps now required to bring the fountain back in to use. **B4RN planned routes** - (see Item 5, Public Participation).

14. Queen's Garden

Cllr McPherson gave an update to Members following his recent meeting with YDNPA Tree Officer. A mix of wild and formal was discussed, essentially an Arboretum, and some species have been recommended. Members resolved that the Clerk should convene a meeting of the Queen's Garden Sub Committee, so that plans can be discussed further. It was also noted, that the SLDC may still be able to fund some trees from their allocation – though this is time limited. The proposed route for B4RN was discussed and the Clerk confirmed that B4RN had been given the details of the Bowling Club to progress their thoughts on laying the cable at the eastern boundary.

15. Climate Emergency

The attached report (prepared by Cllr McPherson) had been circulated and was considered by Members. It was resolved to note the report, adding that further consideration and implementation should be actioned as and when appropriate.

16. Wednesday Market

Members noted that Sedbergh CIC would not be renewing the Service Level Agreement and this would, therefore, cease on 31st March 2020. Sedbergh Parish Council would become responsible from 1st April 2020. Cllr Brooks advised that the stall holder that had been approached about helping to run/maintain the market, was unable to assist. Cllr Arnold proposed to introduce a Peppercorn rent for the stall holders, with the introduction of a new agreement. This would not include any gazebos/tables and these could perhaps be hired separately from Sedbergh CIC by any stall holder that did not have their own. Cllr Brooks will speak to stall holders over the next couple of weeks and Cllr Arnold will propose a draft new agreement at the March meeting for approval. The Clerk will become the point of contact for the market and will additionally liaise with the Council's insurance provider to clarify any adjustments required.

17. Correspondence

The attached Clerk's Report was considered by the meeting:

- i) Sedbergh United Charities – Following the resignation of a Council nominated Trustee, it was proposed that Kerry Stevens could be a replacement for the Parish Council. Members resolved that the Clerk contact Sedbergh United Charities and pass on the relevant details.
- ii) Potential yellow lining – The Clerk had circulated a response from CCC, which confirmed that three areas in town, Station Road at Guldrey, and Long Lane, at Castlegarth and Thorns Lane would be considered for lining in the future. It was noted that this can take 6-9 months to be implemented, if agreed from the Budget, further noting that CCC Cllr Nick Cotton has also given his support to the request. The Clerk was asked to reply to CCC, acknowledging the encouraging response received.
- iii) Sedbergh School Key Housing Survey – Members noted that a housing survey had been circulated in Sedbergh, but that the report had not come to Sedbergh Parish Council, the Clerk was asked to contact Sedbergh School for a copy of the survey so that Members may respond.

16. Date and Time of next meeting – normal monthly meeting on Thursday 12th March 2020 at 7.30pm – in the Committee Room, Sedbergh People's Hall, Howgill Lane, Sedbergh.