

## Minutes of the Meeting of Sedbergh Parish Council Finance Committee

Held in the Parish Room at 72a Main Street at 5.00pm on Monday 9<sup>th</sup> March 2020

### **Present:**

Cllrs Lancaster, Capstick, McPherson, Brooks and the Clerk, Miss Hassam

### **1. Apologies**

There were no apologies.

### **2. Declaration of Interests**

There were no Declarations of Interest.

### **3. Minutes of the Last Meeting held Monday 10<sup>th</sup> February 2020**

The minutes were agreed and signed by the Chair – Cllr Lancaster.

### **4. Financial Summary and Bank Reconciliation**

The Financial Summary for February was presented to the meeting and payments were recommended (attached) for approval at Full Council. It was noted that a refund from United Utilities had been received £851.78, following their error in claiming a direct debit in February. The Bank Reconciliation for February was also checked and found to be correct and signed by Cllrs Brooks and Capstick.

### **5. Income and Expenditure 2019-2020**

Members received the attached summary for the year. It was noted that a review of the 2020/2021 Budget will be considered, at a future meeting, to reflect the final figures for 2019/2020.

- i) Parking charges for 2020/2021, including parking permits. Members considered the current tariff and recommended no change. It was understood that a revised parking permit application would be considered at a future meeting (Cllr Arnold currently reviewing).

### **6. Grant Applications**

- i) Sedbergh, Royal British Legion – VE Day. An application for £800 was recommended for approval at Full Council as a contribution to the VE Day Celebrations planned on 8<sup>th</sup> May 2020. Conditional on a) permission being granted for the use of the playing field b) on the understanding that if the event is unable to proceed, for any reason, then the grant should be paid back to the Parish Council in full.

Members additionally recommended that a condition, relating to Grants being awarded specifically for events, should now include the following condition. Repayment of the Grant, in full, to the Parish Council if the event is unable to go ahead. This additional clause is recommended at this time, not least, due to the continuing changes surrounding Coronavirus.

### **7. Contractor/Employment annual review**

Members considered the current rates and recommended an agenda item for Full Council in April (Part II). It was additionally noted that the Clerk was currently reviewing workplace pension arrangements to comply with Pension Regulator Autoenrollment.

### **8. Asset Register and Risk Management annual review**

Members recommended the Risk Management policy and Asset Register for approval, in line with current requirements for the annual audit, for approval at Full Council.

### **9. Date of next meeting – Monday 6<sup>th</sup> April 2020 at 5.00pm**