

## Minutes of the Meeting of Sedbergh Parish Council Finance Committee

Held online via Zoom @ 5.00pm Monday 5<sup>th</sup> October 2020

### **Present:**

Cllrs Lancaster, Capstick, McPherson, Brooks and the Clerk, Miss Hassam

### **Part I**

#### **1. Apologies**

There were no apologies.

#### **2. Declaration of Interests**

There were no Declarations of Interest.

#### **3. Minutes of the Last Meeting held Monday 7<sup>th</sup> September 2020**

The minutes were received and agreed and confirmed by the Chair – Cllr Lancaster (signing of the minutes will be processed when reasonable).

#### **4. Urgent Business**

There was no urgent business to note this month.

#### **5. Coronavirus – Impact on Income/Budget 2020/2021**

The Clerk was able to advise Members that Sedbergh Parish Council had been awarded a Discretionary Grant from SLDC. This followed an application made to them, in late September, in response to lost income from the car parks during lockdown. It was noted that the sum of £10,000 had been awarded and the Chair, Cllr Kevin Lancaster, wished to note thanks to the Clerk for securing the grant on behalf of SPC.

#### **6. Financial Summary and Bank Reconciliation**

The Financial Summary for September had been circulated to Members and all payments were recommended (attached) for approval at Full Council. It was noted that the sum of £150 was included, to Cllr Longlands, for the audit work completed on the Parish Lights. In addition, it was noted that a further cheque had been completed for the Marketing Project (£500) following approval at the September meeting. The Bank Reconciliation for September was checked and found to be correct. Cllrs Brooks and Capstick will confirm in due course and signatures will be obtained as and when appropriate in the future. The Chair and the Clerk will sign cheques following the Full Council online meeting on 8<sup>th</sup> October 2020.

#### **7. Income and Expenditure 2020-2021**

The Income and Expenditure report for 2020/2021 was circulated for information. Additionally, it was noted that outstanding car parking permit money, collected by Sedbergh Community Interest Company, was due to be paid over in the near future. This was due to residents being able to pay on their cards, where feasible, directly to the Information Centre to avoid cash/cheque contact this year. It was further noted that the remaining 50% precept payment, from SLDC, had recently been released - £19,156.96 and that the VAT amount for Quarter Two would be £2,633.37.

#### **8. Grant Applications**

There were no Grant applications for September.

#### **9. Loftus Hill car park – proposed lease, Sedbergh School and request for financial assistance toward electric vehicle charging points.**

Members noted that there was a minor update in respect of the electric vehicle charging points (including future electricity costs) and this will be discussed further at Full Council. In respect of the lease, the Clerk will seek an update from the Solicitor.

- 10. Date of next meeting – Monday 9<sup>th</sup> November at 5pm, Members resolved to continue the Finance Committee meetings via Zoom at this time.**

**Part II**

It was resolved and agreed that the public should be excluded from the meeting for reason of the confidential nature of the financial information to be discussed.

- 11. Contractor Review** – The Clerk advised Members that, following confirmation of the increased hourly rate previously agreed, the contractor had decided not to continue with SPC and had resigned. Cllr Brooks advised that she would be content to carry out the work previously completed by the contractor, however, would need some support from other Members and the Clerk. Members noted their thanks to the contractor, acknowledging the long length of service they had provided to the Council previously.