

## **Sedbergh Parish Council Website Accessibility Statement**

We want everyone who uses our website ([www.sedberghparishcouncil.org.uk](http://www.sedberghparishcouncil.org.uk)) to be able to find, read and understand our content, so we work to achieve and maintain the AA standards of the [Web Content Accessibility Guidelines \(WCAG\) 2.1](#). Some of the ways we have achieved this are as follows:

### **View the site your way**

Being able to zoom in without the text spilling off the screen.

### **Navigate by headings**

Use browser plugins or assistive technology such as screen readers to list the headings and subheadings in the page and go straight to the heading you need.

### **Navigate by links**

Users of assistive technology, such as screen readers, can get a list of all the links on a page and understand their purpose from the link text.

### **Navigate by keyboard**

Users who navigate by keyboard can see the interactive element currently focused on, such as links and form fields, through a highlighted outline.

### **Listening to content**

Use text to speech browser plugins or assistive technology to listen to content you select with the mouse or keyboard. Screen reader users can listen to content, navigate the site and interact with menus.

### **Using different devices**

To make the best use of our website with a range of devices, use the [My Computer My Way's guide to using assistive technologies](#).

## **Technical information about this website's accessibility**

Sedbergh Parish Council is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

This website is partially compliant with the [Web Content Accessibility Guidelines version 2.1](#) AA standard, due to the non-compliances listed below:

- you cannot modify the line height or spacing of text
- most older PDF documents are not fully accessible to screen reader software
- some finance documents are scanned images which cannot be read by a screen reader

### **PDFs and other documents**

Many of our older PDFs and Word documents do not meet accessibility standards – for example, they may not be structured so they're accessible to a screen reader. This does not meet WCAG 2.1 success criterion 4.1.2 (name, role value).

Some of our PDFs and Word documents are essential to providing our services. For example, we have PDFs of meeting minutes and agendas as well as policy and procedure documents. We will aim replace policy and procedure documents with accessible PDFs or HTML pages by the 31<sup>st</sup> December 2021.

The accessibility regulations do not require us to fix PDFs or other documents published before 23 September 2018 if they're not essential to providing our services. For example, we do not plan to fix old copies of meeting minutes. Any new PDFs or Word documents we publish will aim to meet accessibility standards. However, if you require any old documents in a different format please do not hesitate to contact us and we will try to help. Hard copies are also available via the Parish Council offices.

**Contact us**

We're always looking to improve the accessibility of this website. If you find any problems not listed on this page or think we're not meeting accessibility requirements, or if you'd like to request information in a different format, please contact us via email to:

[clerk@sedberghparishcouncil.org.uk](mailto:clerk@sedberghparishcouncil.org.uk)

**Last updated**

This statement was last updated in November 2020.