

## Minutes of the Meeting of Sedbergh Parish Council Finance Committee

Held online via Zoom @ 5.00pm Monday 9<sup>th</sup> November 2020

### **Present:**

Cllrs Lancaster, Capstick, McPherson, Brooks and the Clerk, Miss Hassam

#### **1. Apologies**

There were no apologies.

#### **2. Declaration of Interests**

There were no Declarations of Interest.

#### **3. Minutes of the Last Meeting held Monday 5<sup>th</sup> October 2020**

The minutes were received and agreed and confirmed by the Chair – Cllr Lancaster (signing of the minutes will be processed when reasonable).

#### **4. Urgent Business**

There was no urgent business to note this month.

#### **5. Coronavirus – Impact on Income/Budget 2020/2021**

No specific update for this financial year, other than the potential impact of Lockdown2 (5<sup>th</sup> November 2020) will have on car park income. See also item 7i (below) Draft Budget 2021/2022

#### **6. Financial Summary and Bank Reconciliation**

The Financial Summary for October had been circulated to Members and all payments were recommended (attached) for approval at Full Council. In addition, it was resolved that the following three later invoices be included in the monthly payments - £125.00 for plants at Queen's Garden (from the Friends of QG reserve), £30.55 miscellaneous items for Amenities and Eon £182.95, bringing their total cheque to £360.00. The Bank Reconciliation for October was checked and found to be correct, Members further resolved to transfer the sum of £35,000 to the deposit account. Cllrs Brooks and Capstick will confirm in due course and signatures will be obtained as and when practicable. The cheques will be signed following the Full Council online meeting on 12<sup>th</sup> November 2020.

#### **7. Income and Expenditure 2020-2021**

The Income and Expenditure report for 2020/2021 was circulated for information.

- i) Draft Budget 2021-2022 consider ongoing projects and reserves. The attached draft Budget was discussed, along with some explanatory notes from the Clerk and will be circulated to all Members for council meeting on 12<sup>th</sup> November 2020. Members of the Finance Committee agreed unanimously to recommend that the Precept request for 2021/2022 remain static, with no increase, as a small gesture to residents of Sedbergh Parish.

#### **8. Grant Applications**

There were no Grant applications for October.

#### **9. Loftus Hill car park – proposed lease, Sedbergh School and request for financial assistance toward electric vehicle charging points.**

There were no further updates, Cllr McPherson will seek an update from SS in regard to the electric vehicle charging points for the full council meeting on Thursday (where possible).

#### **10. Festive Lighting – update**

Members noted that the plans for festoon lighting and the infrastructure required to erect the lighting were progressing – with installation anticipated for the beginning of December.

**11. South Lakeland District Council car park – annual return**

The attached annual return was discussed, it was agreed that the Clerk should forward the report to a named officer at SLDC, and be copied to the Leader for their information. No requests for the return had been received in 2019 or 2020.

**12. Sedbergh Food Club – request for parking at Joss Lane car park**

Members were supportive of the Sedbergh Food Club and requested that the Clerk liaise with them further about potential parking options (including exploring other locations).

**13. Date of next meeting – Monday 7<sup>th</sup> December 2020 at 5pm, Members resolved to continue the Finance Committee meetings via Zoom at this time.**