

Minutes of the Meeting of Sedbergh Parish Council Finance Committee held at the Rawthey Room, Sedbergh Information Centre, 72 Main Street, Sedbergh on Monday 15<sup>th</sup> November 2021 at 5.30pm

**Present:**

Cllrs Lancaster, Capstick, Arnold and the Clerk, Miss Hassam

**1. Apologies**

Apologies were received from Cllr Brooks and accepted by the meeting.

**2. Declaration of Interests**

There were no Declarations of Interest for this meeting.

**3. Minutes of the Last Meeting held Monday 11<sup>th</sup> October 2021**

The minutes were agreed and signed, as a true record, by the Chairman Cllr Lancaster.

**4. Financial Summary and Bank Reconciliation**

The Financial Summary for October 2021 had been circulated to Members and it was resolved that all payments (attached) were recommended to Full Council for approval. Including payment for electrical works at Main Street toilets (Cllr Steve Longlands) and urgent tree works at New Bridge. In addition, it was noted that electricity costs for parish lighting were due to increase by some 25%. The Bank Reconciliation for October 2021 was checked and found to be correct and signed by Cllrs Arnold and Capstick.

**5. Income and Expenditure 2021-2022**

The up-to-date Income and Expenditure report for 2021/2022 was circulated for information. The parking permit tranche of funds is anticipated from Sedbergh CIC imminently, which would see a significant increase on car park income.

- i) Draft budget proposals for 2022/2023 – Members discussed the current rise in utilities and other costs and further agreed the recommendations (noted in October) that there would be requirement for a significant increase to the Precept in 2022/2023, potentially now in the region of 6%. Final figures would be discussed when the tax base was confirmed by South Lakeland District Council (anticipated December) in preparation of the Precept request in January. A draft Budget was circulated, which included some adjustments to general allocation of funds, for example increases for utilities and general staff costs (and pension provision) and specific reserves (full details attached).
- ii) South Lakeland District Council return (Joss Lane) 2020/2021 – the annual draft return was circulated for information.

**6. Grant Applications**

No grant applications had been received in October.

**7. Consider Parish Council assets in preparation for future Local Government Reorganisation (LGR) and discussion with South Lakeland District Council and update on Sedbergh Cemetery.**

Members had previously raised an informal query with South Lakeland District Council over the potential to take responsibility for the Sedbergh Cemetery. Following the site visit, further information/feedback was now awaited from the authority.

**8. Bank Mandate/Online Banking – future provision of banking arrangements**

Following some initial discussions in October, the Clerk was following up further information in regard to the potential to switch to online banking and contingency arrangements for access to high street counters (where necessary).

**9. Date of next meeting – Monday 6<sup>th</sup> December 2021 at 5.30pm, Members resolved to meet in the Parish Council Office, 72 Main Street, Sedbergh LA10 5AD**