

Minutes of Sedbergh Parish Council Finance Committee meeting, held Parish Council office, 72 Main Street, Sedbergh on Monday 7th March 2022 at 5.30pm

Present:

Cllrs Lancaster, Capstick, Brooks, Arnold and the Clerk, Miss Hassam

1. Apologies

All Members were present at the meeting.

2. Declaration of Interests

There were no Declarations of Interest for this meeting.

3. Minutes of the Last Meeting held Monday 7th February 2022

The minutes were agreed and signed as a true record, by the Chairman Cllr Lancaster

4. Financial Summary and Bank Reconciliation

The Financial Summary for February 2022 had been circulated to Members and it was resolved that all payments (attached) were recommended for approval. In addition, it was noted that The Clerk had followed up the outstanding cheque £48.00 (Christmas tree) from November and asked for this to be banked as soon as possible, the invoice for Tennis Court maintenance would be paid, with a 50% reimbursement from the Tennis Club. A replacement cheque may also be required for festive light installation, following a change in the payee's name. It was also noted that the scheduled wet pour repair at the play area was scheduled this week, if completed prior to Full Council, payment should be considered for approval by Members, in order to complete from the current financial. Members had also been made aware of some remedial work required at Queen's Garden, encroaching branches into neighbouring gardens. They would therefore also request the contractor to grind the residual tree stumps (to make safe), following Storm Arwen, at the same time. It was recommended that this work be completed as soon as practicable (<£500). The Bank Reconciliation, for February 2022, was checked and found to be correct and signed by Cllrs Brooks and Capstick.

5. Income and Expenditure 2021-2022

The up-to-date Income and Expenditure report for 2021/2022 was circulated for information. It was additionally noted that some Budgets/reserves could be reconsidered (Summer 2022) to reflect some differentials seen in 2021/2022. This might allow a small uplift in monies in reserves that could be attributed to fixed reserves, for example – car park resurfacing. It was further noted that since the migration to Npower from Eon, for the Parish Lighting, no invoice had been received in 2022. The Clerk continues to follow this up directly with the supplier.

6. Grant Applications

- i) Western Dales Bus - £1,000.00. Members noted that this had been referred to Full Council and representatives were due to speak to Members on 10th March 2022.

7. Playing field path – update on potential pathway project, Howgill Lane

The Tender invitation had been sent in February, with a closing date of 6th April 2022. Any Tenders received would be opened in accordance with guidance and summarised for Members at the April meetings. The Clerk will also continue to liaise with Cumbria County Council on the project.

8. Bank Mandate/Online Banking – future provision of banking arrangements

The Clerk continues to progress an application for Bankline (NatWest). Members recommended that Cllrs Lancaster, Capstick and Brooks remain as signatories, along with the Clerk and that Cllr Arnold should be added to the mandate. Any progress with the online application would be completed as soon as practical, once complete, payments would continue to be dual authorisation only but payments would be authorised online.

9. Date of next meeting – Monday 11th April 2022 at 5.30pm, Members resolved to meet in the Parish Council Office, 72 Main Street, Sedbergh LA10 5AD