

Minutes of 2022 Annual Meeting of the Sedbergh Parish Council.

Held in the People's Hall at 7.30 pm Thursday 12th May 2022

Meeting followed Annual Parish Meeting

Present: Cllrs Lancaster, Longlands, Capstick, Sedgwick, Brooks, Bromley, Arnold, Welti and the Clerk.
(One Vacancy)

1. Election of Chair

Cllr Lancaster was proposed by Cllr Brooks and seconded by Cllr Arnold and was duly elected.

2. Declaration of Acceptance of Office by the Chair

The Declaration of Acceptance of Office was signed by Cllr Lancaster in the presence of The Clerk.

3. Election of Vice-Chair

Cllr Arnold was proposed by Cllr Brooks and seconded by Cllr Longlands and was duly elected.

4. Declaration of Acceptance of Office by the Vice Chair

The Declaration of Acceptance of Office for Vice-Chair was signed by Cllr Arnold in the presence of The Clerk.

5. Apologies for absence

Apologies were received from Cllrs Cowperthwaite and McPherson.

6. Declaration of Interest – including updated Declarations of Interest for District Council

There were no Declarations of Interest received for this meeting. The Clerk reminded all Members present, that an up-to-date DOI, for formal record, must be completed and returned as soon as possible.

7. Requests from Councillors for Dispensations to Speak and/or vote – including consideration of previous Dispensations relation to Sedbergh School

Requests for dispensation were briefly discussed in relation to Sedbergh School (as previously held in 2021/2022). Any requests will be considered at the June 2022 meeting.

8. Approval of the minutes from the 14th April 2022 Parish Council Meeting (monthly)

The minutes were agreed as a true record and signed by the Chair.

9. Receipt of Annual Governance Statement and Accounting Statement 2021/2022

- i) The Annual Internal Audit Report 2021/2022 was received, considered and agreed. It was, therefore, resolved that they were adopted by Members.
- ii) The Annual Governance Statement 2021/2022 was received, considered and agreed. It was, therefore, resolved that they were adopted by Members.
- iii) The Annual Accounting Statement 2021/2022 was received, considered and agreed. It was, therefore, resolved that they were adopted by Members.

It was resolved that the period for The Exercise of Public Rights was confirmed as 13th June 2022 to 22rd July 2022 as recommended by the External Auditor and to comply with the prescribed 30 (working days) and including the first 10 (working) days of July.

10. To consider General Power of Competence (GPC) following Elections 5th May 2022

The Clerk confirmed that CiLCA (Certificate in Local Council Administration) had been obtained in 2021 and, following the uncontested Election on 5th May 2022, more than two thirds of Members were now considered 'elected'. It was resolved, therefore, that Sedbergh Parish Council adopt the General Power of Competence.

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It was noted, that this item be revisited at each Annual Meeting of the Parish Council that follows an Election year in the future. Further information/guidance available under the Localism Act 2011 sections 1 to 8.

11. To consider Committees and appoint Members

The following appointments were resolved, in line with 2021/2022

Finance Committee – KL, SA, JC, MB

Amenities Committee – MB, JC, SL, SA, EW, RC

Planning Committee – SA, RS, JC, HB, MB, SL

Queens Gardens Committee – KL, IM (along with Friends of Queen's Garden Co-Opted Non-Members, currently SE, AP)

12. Appointment of Representatives to Outside Bodies

Town Twinning Group – KL, EW, RS (SA liaison if required) and WFC Cllr Mitchel as observer

Sedbergh United Charities and Widows Hospital – MB, KL, JC, HB, RC and (non-Member) KS.

Sedbergh Economic Partnership – IM/KL (SA if deemed appropriate for specific items)

Sedbergh & District CIC – To be confirmed

Sedbergh & District CIO – HB (Grants Committee – non-Member DW)

People's Hall Committee – SL

Health Centre (PPG) - MB

Gala Committee – MB, RS

Football Club – SL

Swimming Club – MB

Western Dales Bus - IM

Bowling club – SL

Sedbergh in Bloom – SA

Tennis Club – HB

District Assc Meeting (CALC) - KL

Respect Group – IM/KL

13. Delegation Arrangements

The Committee and Delegation Scheme (attached) was received and adopted by Members.

14. Adoption of Standing Orders and Financial Regulations

The Standing Orders were adopted along with The Financial Regulations and were available on the Parish Council website/office.

15. Parish Council Assets

The SPC Asset Register had recently been updated and was adopted by Members.

16. Insurance arrangements

The Clerk had circulated the current Insurance arrangements, renewal was due 31st May 2022 and payment was, therefore, required and approved. However, further review would be required and confirmed at a future meeting for some minor adjustments.

17. Review of Policies

It continued to be agreed that a rolling process of review was required for all policies/procedures and risk assessments that these would commence with the oldest first. Many policies/risk assessments had been reviewed during 2020/2021.

18. To consider payment of Annual subscriptions/contributions

To continue to consider upon request as previously agreed, notably, the annual subscription to Cumbria Association for Local Council.

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19. Schedule of Future Meetings

Council Meetings will remain as scheduled for 2022 and dates now confirmed for 2023.

The meeting closed at 8.05 pm