

## **Sedbergh Parish Council, Finance Committee**

Minutes of Sedbergh Parish Council Finance Committee meeting, held Parish Council office, 72 Main Street, Sedbergh on Monday 7 October 2024 at 6.15pm

**Present:** Cllrs Arnold (Chair), Capstick, Lancaster, Brooks and the Clerk, Miss Hassam

**1. Apologies**

All Members were present at the meeting.

**2. Declaration of Interests**

There were no declarations of interest.

**3. Minutes of the Last Meeting held Tuesday 2 September 2024**

The minutes were agreed by those present and were signed as a true record, by the Chairman, Cllr Arnold.

**4. Financial Summary and Bank Reconciliation 2024 - 2025**

The Financial Summary for September 2024 had been circulated, along with the Bank reconciliation. The Bank Reconciliation for September 2024 was checked and found to be correct, and signed by Cllrs Brooks and Capstick, along with bank statements/summary of receipts/payments and prepared online payments. The PSDF statement for August and September had been received, and information now updated. In addition, the Clerk circulated a summary of the VAT for Quarter 2 - £3519.06 and will submit, as required, to HMRC.

**5. Receipts and Payments 2024 – 2025**

The up-to-date Receipts and Payments report for 2024/2025 had been circulated, for information, to all Members. The Clerk noted that income from EV for Joss Lane car park remained outstanding, and that 2<sup>nd</sup> quarter income for both car parks had also not yet been reported. The Clerk is in communication with Eon, to establish an update as soon as practicable.

**i) Requests for payments 2024-2025 (attached)** It was resolved that all requests for payments were recommended for online payment, including recent invoice for legal advice (Full Council 10 October 2024, Item 9i) - £350.00.

**6. Policy Review/Risk Assessment Reviews**

**i) Remembrance Day – final Risk Assessment and road closure notice (attached).** Members noted that Westmorland and Furness Council had accepted the recent closure request (Finkle Street, Sedbergh) along with Risk Assessment and the relevant consultation period had now been advertised.

**ii) Consider Risk Assessment/Method Statement (New Bridge picnic area).** Cllr Arnold hopes to produce a draft document, for consideration, at a future meeting.

**7. Date of next meeting – Monday 11 November 2024 at 6.15pm. Members resolved to meet in the Parish Council Office, 72 Main Street, Sedbergh.**